# UNITED STATES DEPARTMENT OF THE INTERIOR NATIONAL PARK SERVICE WASHINGTON

OFFICE ORDER NO. 350.

June 15, 1938.\*

# NATIONAL PARK SERVICE UNIFORM REGULATIONS.

The fundamental purposes of the uniform are to symbolize the National Park Service and to identify the wearer to park visitors. Accordingly, its use must be limited to the Service field personnel whose chief duties are to contact visitors and to protect the parks and monuments. The Director, however, may approve specific exemptions with respect to the wearing of the uniform.

The following officials and employees of the National Park Service, whether permanent or temporary, shall wear the standard uniform when assigned to duty in any of the national parks, military parks, historical parks, national monuments, national parkways, and other areas open to visitors.

Superintendents, assistant superintendents, custodians, park rangers, junior park wardens, naturalists, ranger-naturalists, military park guards, museum attendants, Hot Springs National Park policemen, and other national park and national monument employees whose duties are chiefly to contact park visitors and to protect the areas administered by the National Park Service.

The uniform is <u>not</u> to be worn by an official or employee when he is not in a duty status, but superintendents and custodians may wear the uniform on important occasions outside the park at their discretion. Other members of the field personnel may wear the uniform on important occasions outside of the park when authorized to do so by the superintendent or custodian.

Civilian Conservation Corps and emergency employees, when assigned to regular public contact service, shall wear the uniform, when specifically authorized by the Director.

No other employees of the National Park Service, including guards and policemen in the National Capital Parks shall wear the standard uniform prescribed by this Office Order.

<sup>\*</sup>Revised April 19, 1939

CCC supervisory personnel shall wear the authorized CCC uniform. Temporary employees or members of other branches of the National Park Service may wear any special uniform authorized by the Director, but shall not wear the standard uniform or insignia prescribed for permanently appointed or regular National Park Service officials and employees.

For all formal occasions, such as inspections, official receptions, etc., the standard uniform for superintendents shall consist of hat, coat, breeches, field boots, steel gray or white shirt, dark green tie, and all other proper insignia and accessories.

The overcoat shall be considered an essential part of the formal uniform when weather conditions require its use.

## I. STANDARD UNIFORM

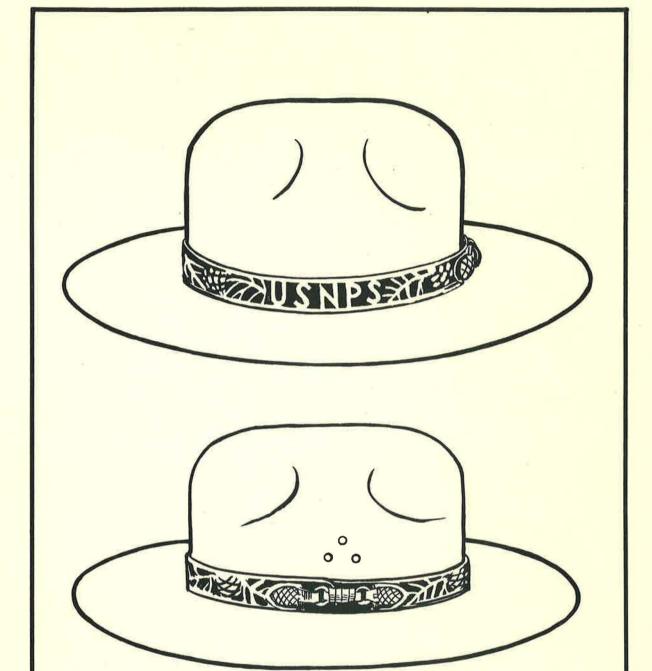
The standard uniform, consisting of the following garments and authorized accessories, is prescribed for all formal wear and ordinary usage:

#### A.-1 HAT

Stiff brim, 3 to  $3\frac{1}{2}$  inches wide and 4 to 4 5/8 inch crown, Belly color, with three ventilator holes, arranged in the form of an equilateral triangle, bottom leg of triangle  $1\frac{1}{2}$  inches above brim, legs of triangle 1 inch, on each side of the hat. Hat to be worn with the approved leather hat band and two silver Sequoia cones. Width of brim and height of crown of hat may be varied, within these dimensions, to suit the size or conformation of the wearer's head. Plain leather head straps, inch wide, cordovan color, may be worn if desired.

#### A.-2 HELMET

A forestry green colored pith helmet is prescribed for wear in hot or humid climates.



STANDARD HAT

#### E. TROUSERS

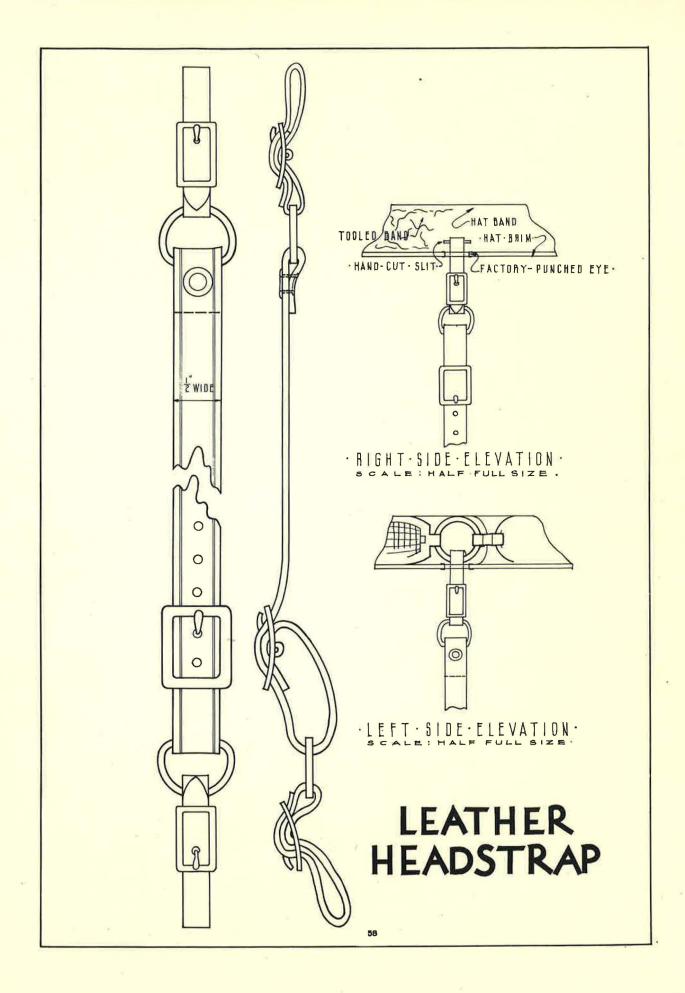
Of same material as coat, straight leg, with  $l_{2}^{\frac{1}{2}}$  inch cuff, two side, two hip, and one watch pocket; may be worn in lieu of breeches:

- (1) In Eastern national parks, parkways, military parks, and national monuments, and in other areas when extremely warm weather prevails for considerable periods.
- (2) Park rangers at Hot Springs National Park.
- (3) In the Carlsbad Caverns National Park, Southwestern National Monuments, Petrified Forest National Monument and Boulder Dam National Recreational Area.
- (4) By superintendents, custodians, and other members of the field personnel on informal occasions in other parks and monuments.

A deposit will not be required for the safe-keeping of badges and collar ornaments. Each temporary ranger and/or fire guard, however, must be informed that unless the badge and collar ornaments are returned in good condition, a deduction of \$5.00 will be made for each badge which may be lost. This regulation should be particularly impressed upon temporary rangers and fire guards.

#### A.-1 LEATHER BELT

Cordovan color,  $l_{2}^{\frac{1}{2}}$  inches wide, with nickel-plated buckle approved by the Director, is prescribed for wear only when coat is worn.



# B. BUTTONS

Buttons of three sizes, large for overcoats, medium for coats, and small for pocket flaps, of bronze, as approved by the Director, are prescribed.

#### C. COLLAR ORNAMENTS

Of rolled gold or gilt as approved by the Director shall be worn on coats, overcoats, fatigue jackets, and field shirts. One device shall be attached in a horizontal position to each side of the collar. (NOTE: Draw an imaginary horizontal line across the upper edge of the collar. Place collar ornament in the center of the triangle formed by the imaginary line and the two edges of the collar, the ornament to be worn in a horizontal position).

### P. SERVICE INSIGNIA

Indicating length of service as a member of the National Park Service is prescribed as follows:

For each year of completed service a black braid, 1/8" wide and 2" long.

For each five-year period of completed service, a silver embroidered star. After the first star is earned, bars shall be discontinued to indicate service of less than five-year periods.

The Service insignia shall be worn on the cuff of the left sleeve of the coat and overcoat, the lower stripe or star shall be placed  $2\frac{1}{2}$  above end of sleeve. When more than one star is worn, they shall be arranged horizontally up to four and triangularly when more than four stars are worn.

# E. HAT BANDS

Of calf skin, cordovan color, 1-1/8 inch wide, embossed with evergreen twigs and cones and the letters "U.S. N.P.S." and ornamented with two silver Sequoia cones, is prescribed for wear on the hat.

# F. CHIN STRAP

Of Calf skin, or same design as the hat band, cordovan color, embossed with evergreen twigs and cones, and the letters "U.S. N.P.S." with silver Sequoia cone fastners, is prescribed as a part of the uniform cap.

# VI. RESPONSIBILITY FOR CORRECTNESS OF ARTICLES AND PROPER USE OF UNIFORM.

Employees designated to wear the National Park Service uniform shall, at their own expense, provide and wear uniforms as herein prescribed. They are responsible for compliance with the material and pattern specifications and for the proper use of their uniforms as required in these regulations and by the superintendent or custodian in charge of their field unit.

Superintendents, custodians, and other supervisory officials shall, by frequent inspection, see that all members of their organizations required to wear uniforms are properly equipped with all necessary articles of clothing and accessories and that they wear the same in accordance with these regulations.

They are personally responsible for the type of material used and for the uniformity of all members of their organization.

Where these Regulations provide for a choice of materials or colors, it shall be the duty of the official in charge of a park area to decide which material or color shall be used in order to maintain complete uniformity of dress in each area administered by the Service.

They shall prescribe conditions for the use of the field and winter sports uniforms and for all seasonal changes.

No employee required to wear a National Park Service uniform shall be permitted to remain on duty improperly dressed.

All articles of uniform prescribed herein shall be in accordance with design and specifications approved by the Director.

These regulations cancel and supersede all previously issued Uniform Regulations.

PLEASE ACKNOWLEDGE RECEIPT OF THIS ORDER.

Arno B. Cammerer,
Director.