

National Park Service



Training and Development

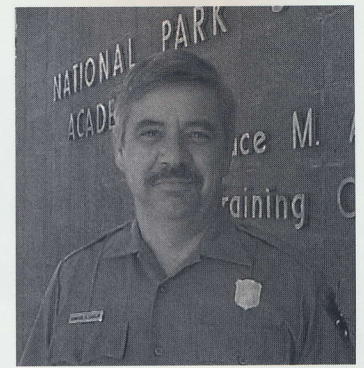
Servicewide Events Catalog Supplement

October 2001 through September 2002



visit our website@<http://www.nps.gov/training>

December 20, 2001



Dear NPS Colleagues,

Earlier this year, the Servicewide Training & Development Program sent each of you a *Servicewide Events Catalog* for FY 2002. This supplement to that catalog provides specific event dates as well as lists some new additions to the FY 2002 Servicewide curriculum.

As the times change, so too does our way of doing business. The most up-to-date information about the total Servicewide Training & Development Program is now found on *The Learning Place Website* at <http://www.nps.gov/training>. All current Servicewide training announcements are posted there and updated daily. With the annual events catalog, this supplement, and *The Learning Place*, you have access to a wealth of opportunities. Please take this opportunity to use these three references together as you plan your individual training program.

I am quite pleased with the changes and advances we have made together in the Training & Development Program over the past several years. A sampling includes:

- Sixty percent of the National Park Service permanent workforce participated in the Servicewide Training & Development Program last fiscal year.
- A comprehensive *NPS Fundamentals* course of study is well on its way to introduce the Service and its mission to all new employees as well as to refresh experienced employees about the agency's role in this ever-changing world.
- The Servicewide Entry-Level Intake Trainee Program was doubled to accommodate a graduating class each year and a new Mid-Level Intake Program was added to the developmental program of the Service.
- Fifty Technology Enhanced Learning (TEL) stations are currently active across the Service and this will double in another year, reaching nearly eighty percent of our workforce. Nearly one in five of our Servicewide training events is delivered through TEL, the Internet/Intranet, and other alternative delivery methods. You can expect to see these training methods to grow during your career.
- The Servicewide Training Centers—Horace M. Albright, Stephen T. Mather, Historic Preservation, Capital, NPS Federal Law Enforcement—sponsored over five hundred events last fiscal year, involving 12,000 NPS employees. The Center's Training Managers delivered courses of study based on Career Field defined competencies.
- For the past two years, NPS employees have received a catalog of training events outlining the upcoming fiscal year program in time to allow them to plan their individual training plans with their supervisors.

This is my last official message to you as the Leader of the Servicewide Training & Development Program. After forty-two years of government service, I am retiring in January. It seems impossible, but my career has spanned half the existence of the National Park Service. I have worked for eleven of our sixteen Directors. What a ride it has been—BOR, HCRS, the Northeast Regional Office (Philadelphia), WASO Finance Office, ARD for Administration (Omaha), Superintendent and Assistant Superintendent details at Chaco Cultural NHP, Big Bend NP, Grand Canyon NP, and Superintendent of Albright Training Center.

With a comprehensive employee training and development program in place, I leave the Service fully confident that the workforce is prepared to meet the challenges of the 21st Century. My support and faith in the Service will never leave my bones, and you can expect me to show up on your doorsteps in the years to come, quizzing you about your careers and how your training and development are progressing.

Thank you for making my career meaningful and productive. I could not have done it without all of you. May your careers be equally as fruitful and challenging.

Edward D. Carlin
Leader, Servicewide Training & Development Program



Questionnaire

In an effort to improve the Training and Development Servicewide Events Catalog and Supplemental, we would appreciate your feedback and constructive suggestions.

Do you plan to use the catalog or supplemental with your supervisor to guide your individual development planning?

- Yes ☐
No ☐

How valuable is the annual Servicewide Events Catalog to you?

- Very helpful ☐
Somewhat helpful ☐
Not-at-all helpful ☐

How valuable is the Supplemental Events Catalog to you?

- Very helpful ☐
Somewhat helpful ☐
Not-at-all helpful ☐

How often do you visit our website@<http://www.nps.gov/training>?

- Weekly ☐
Monthly ☐
Quarterly ☐
Twice-a-year ☐
Once-a-year ☐
Never ☐



Additional comments or suggestions:

Mail questionnaire to:
Mary Robinson
Stephen T. Mather Training Center
P.O. Box 77
Harpers Ferry, West Virginia 25425

Event Title	Date	Location	Event Coordinator	Tuition
ADMINISTRATION & OFFICE MANAGEMENT SUPPORT				
Administrative Competencies Fund	October 1, 2001 to September 1, 2002	Participant's worksite	Jan Gauthier 304-535-6402	Service-wide Training and Development Funds
Introduction to Park Program Management	April 22-26, 2002	IMR—Albright Training Center, AZ	Janet Kackstetter 509-633-9441	Tuition; Benefiting account for travel
Introduction to Park Program Management	February 11-15, 2002	Carlsbad Caverns, NM	Janet Kackstetter 509-633-9441	Tuition; Benefiting account for travel
Introduction to Park Program Management	February 11-15, 2002	Big Cypress, FL	Janet Kackstetter 509-633-9441	Tuition; Benefiting account for travel
Introduction to Park Program Management	April 15-19, 2002	SE—Atlanta, GA	Janet Kackstetter 509-633-9441	Tuition; Benefiting account for travel
Introduction to Park Program Management	November 6-9, 2002	MWR—Cuyahoga Valley NRA, PA	Janet Kackstetter 509-633-9441	Tuition; Benefiting account for travel
Introduction to Park Program Management	April 9-12, 2002	MWR—Kansas City, MO	Janet Kackstetter 509-633-9441	Tuition; Benefiting account for travel
Introduction to Park Program Management	February 4-8, 2002	Alaska—Anchorage, AK	Janet Kackstetter 509-633-9441	Tuition; Benefiting account for travel
Introduction to Park Program Management	December 3-7, 2001	NE & NCR Springfield Armory, VA	Janet Kackstetter 509-633-9441	Tuition; Benefiting account for travel
Introduction to Park Program Management	March 18-22, 2002	NE & NCR National Conservation Training Center, WV	Janet Kackstetter 509-633-9441	Tuition; Benefiting account for travel
Introduction to Park Program Management	June 10-14, 2002	NE & NCR Mather Training Center, WV	Janet Kackstetter 509-633-9441	Tuition; Benefiting account for travel
Introduction to Park Program Management	January 28-February 1, 2002	PWR—Hawaii	Janet Kackstetter 509-633-9441	Tuition; Benefiting account for travel

All training nomination forms must be submitted through your Regional Employee Development Office.

Priorities must be indicated if a park unit submits more than one nomination.

Participant selection will be made by the Training Manager or Course Coordinator, as applicable.

Course Coordinators will notify participants of their selection status.

For more details on training announcements, refer to the Learning Place Website at <http://www.nps.gov/training>. For additional information about core competencies, please refer to the NPS Career Planning and Tracking Kit or contact the assigned Career Field Training Manager.

Event Title	Date	Location	Event Coordinator	Tuition
ADMINISTRATION & OFFICE MANAGEMENT SUPPORT <i>continued</i>				
Introduction to Park Program Management	March 19-22, 2002	Seattle, WA	Janet Kackstetter 509-633-9441	Tuition; Benefiting account for travel
Human Resource Management for Specialists	February 2002	Satellite Broadcast	Jan Gauthier 304-535-6402	Servicewide Career Field Account, benefiting account for travel
Fundamental Principles of Administration	October 22-26, 2001	Mather Training Center, Harpers Ferry, WV	Jan Gauthier 304-535-6402	Servicewide Career Field Account, and tuition
Fundamental Principles of Administration	April 22-26, 2002	Bureau of Land Management Training Center, Phoenix, AZ	Jan Gauthier 304-535-6402	Servicewide Career Field Account, and tuition
Administration for First-Line Supervisors	February 2002	TBD	Jan Gauthier 304-535-6402	Tuition; Benefiting account for travel
Fixed Assets Subsystem	June 24-26, 2002	U. S. Fish and Wildlife Service, National Conservation Training Center, Sheperdstown, WV	Jan Gauthier 304-535-6402	Servicewide Career Field Account
Fixed Assets Subsystem	August 26-28, 2002	U. S. Fish and Wildlife Service, National Conservation Training Center, Sheperdstown, WV	Jan Gauthier 304-535-6402	Servicewide Career Field Account
Fundamentals of Financial Management	Ongoing	Participant's worksite	Jan Gauthier 304-535-6402	Tuition \$100
SmartPay Credit Card Program	Ongoing	Participant's worksite	Jan Gauthier 304-535-6402	Servicewide Training and Development Funds
Budget Process for NPS Managers	Cancelled	Cancelled	Jan Gauthier 304-535-6402	
Personal Property Disposal Warrant	Ongoing	Participant's worksite	Jan Gauthier 304-535-6402	Servicewide Training and Development Funds
Contracting Officer's Representative (COR) Training—8-Hour Refresher and 24-Hour Basic Course	December 11-13, 2001	(Eight sessions) PW and Alaska Regions, Santa Monica Mtns. NRA, CA	Jan Gauthier 304-535-6402 Dennis Nagao 303-987-6655	Tuition approximately \$250; Benefiting account for travel
Contracting Officer's Representative (COR) Training—8-Hour Refresher and 24-Hour Basic Course	January 29-31, 2002	(Eight sessions) PW and Alaska Regions, Sequoia Kings Canyon NP, CA	Jan Gauthier 304-535-6402 Dennis Nagao 303-987-6655	Tuition approximately \$250; Benefiting account for travel
Contracting Officer's Representative (COR) Training—8-Hour Refresher and 24-Hour Basic Course	March 12-14, 2002	(Eight sessions) PW and Alaska Regions, Anchorage, AK	Jan Gauthier 304-535-6402 Dennis Nagao 303-987-6655	Tuition approximately \$250; Benefiting account for travel

Event Title	Date	Location	Event Coordinator	Tuition
Administrative Finance System, Version 3 (AFS 3) Instructor Workshop	November 27-30, 2001	Accounting Operations Center, Herndon, VA	Jan Gauthier 304-535-6402	Servicewide Training and Development Funds
Administrative Finance System, Version 3 (AFS 3) Instructor Workshop	December 4-7, 2001	Accounting Operations Center, Herndon, VA	Jan Gauthier 304-535-6402	Servicewide Training and Development Funds
Administrative Finance System, Version 3 (AFS 3)	January through June 2002	One in each Region	Jan Gauthier 304-535-6402	Tuition; Benefiting account for travel
CULTURAL RESOURCES STEWARDSHIP				
Introduction to the National Historic Preservation Act	November 6-8, 2001	Stephen T. Mather Training Center, Harpers Ferry, WV	Tony Knapp 304-535-6178	Servicewide T&D Funds; Benefiting account for travel
Introduction to the National Historic Preservation Act	April 23-25, 2002	Independence, MO	Tony Knapp 304-535-6178	Servicewide T&D Funds; Benefiting account for travel
Introduction to the National Historic Preservation Act	May 7-9, 2002	Atlanta, GA	Tony Knapp 304-535-6178	Servicewide T&D Funds; Benefiting account for travel
Cultural Resources Protection and Fire Management Planning	November 5-9, 2001	Seattle, WA (Pacific West Region FIREPRO Funds to defray travel costs)	Tony Knapp 304-535-6178	Servicewide T&D Funds; Benefiting account for travel
Cultural Resources Protection and Fire Management Planning	January 14-18, 2002	FWS NCTC Shepherdstown, WV (Pacific West Region FIREPRO Funds to defray travel costs)	Tony Knapp 304-535-6178	Servicewide T&D Funds; Benefiting account for travel
Preserving the Cultural Landscapes of Seaport Communities	September 17-19, 2002	Cape Cod NS	Tony Knapp 304-535-6178	Servicewide T&D Funds and non-NPS participant tuition support workshop costs; Benefiting account for travel
Introduction to Automated National Catalog System Plus (ANCS+)	Ongoing—Watch for Announcement		Tony Knapp 304-535-6178	Benefiting account for travel

All training nomination forms must be submitted through your Regional Employee Development Office.

Priorities must be indicated if a park unit submits more than one nomination.

Participant selection will be made by the Training Manager or Course Coordinator, as applicable.

Course Coordinators will notify participants of their selection status.

For more details on training announcements, refer to the Learning Place Website at <http://www.nps.gov/training>. For additional information about core competencies, please refer to the NPS Career Planning and Tracking Kit or contact the assigned Career Field Training Manager.

Event Title	Date	Location	Event Coordinator	Tuition
CULTURAL RESOURCES STEWARDSHIP <i>continued</i>				
Critical Issues in History Education Catalog System Plus (ANCS+)	May 7-9, 2002	Albuquerque, NM	Tony Knapp 304-535-6178	Service-wide Career Field Account; Benefiting account for travel

Protecting Archaeological Resources through Sensitive Landscape Management	February 25-28, 2002	Cane River Creole NHP, LA	Tony Knapp 304-535-6178	Service-wide T&D Funds; Benefiting account for travel
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NEW

Event Description

This three-day workshop, emphasizing an integrated approach, provides training on caring for important landscapes while recognizing, protecting, and minimizing disturbance to important archaeological and cultural landscape resources. It will provide guidance in identifying the adverse impacts on archaeological resources that may result from routine landscape maintenance and preservation practice and in treatments and practices that will enhance the protection of archaeological resources.

FIRE & AVIATION MANAGEMENT

For a complete listing of all Fire & Aviation Management events, please refer to the NPS FIRENET Website at <http://www.fire.nps.gov>. There you will find training schedules and information for Wild Fire, Structure Fire and Aviation. You may also contact Merrie Johnson, t 208-387-5224.

HISTORIC PRESERVATION SKILLS & CRAFTS

Preservation and Skills Training (PAST) Program	November 2001 and March 18-29, 2002 (Orientation Session)	Historic Preservation Training Center, Frederick, MD and park units	Dorothy Printup 301-663-8206 ext. 101	Service-wide T&D Funds; Benefiting account for travel
Striking a Balance: Preserving the Interface Between Historic Buildings and Landscapes	Spring 2002	Yosemite National Park, CA and park units	Dorothy Printup 301-663-8206 ext. 101	Service-wide T&D Funds; Benefiting account for travel
Protecting and Maintaining Urban Historic Landscapes	Spring 2002	Golden Gate National Recreation Area San Francisco, CA	Dorothy Printup 301-663-8206 ext. 101	Service-wide T&D Funds; Benefiting account for travel
Preservation Worker Safety Issues	June 3-7, 2002	Omaha, NE	Dorothy Printup 301-663-8206 ext. 101	Tuition \$350; Benefiting account for travel
Preservation Woodcrafting	February 25-28, 2002	Historic Preservation Training Center Shop, Frederick, MD	Dorothy Printup 301-663-8206 ext. 101	Tuition \$800; Benefiting account for travel

Event Title	Date	Location	Event Coordinator	Tuition
Preservation Woodcrafting	May 13-17, 2002	Historic Preservation Training Center Shop, Frederick, MD	Dorothy Printup 301-663-8206 ext. 101	Tuition \$800; Benefiting account for travel
Preservation Woodcrafting	July 15-19, 2002	Historic Preservation Training Center Shop, Frederick, MD	Dorothy Printup 301-663-8206 ext. 101	Tuition \$800; Benefiting account for travel
Introduction to Historic Preservation	February 12-14, 2002	Historic Preservation Training Center, Frederick, MD	Dorothy Printup 301-663-8206 ext. 101	Tuition \$400; Benefiting account for travel
Preservation Work Assignment Program	Ongoing	Historic Preservation Training Center, Frederick, MD and project sites	Dorothy Printup 301-663-8206 ext. 101	Benefiting account for travel
Maintaining Historic Trees	July 22-26, 2002	Hyde Park, NY	Dorothy Printup 301-663-8206 ext. 101	Servicewide T&D Funds; Benefiting account for travel

Event Description

This workshop will focus on the principles and practices involved with the care of older historic specimen trees and build the participant's skills and abilities to effectively preserve these important historic landscape resources.

Preservation Skills Workshop	July 15-19, 2002	Frederick, MD	Dorothy Printup 301-663-8206 ext. 101	\$500 Tuition and Benefiting account for travel
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Event Description

This hands on workshop focuses on craft skills, treatment techniques, and materials selection and application. Sessions include topics such as: how to determine the appropriate preservation method, identifying masonry deterioration, and identifying wood and paint deterioration. Participants will study treatment techniques and then practice specific skills in hands-on sessions on an actual historic preservation project.

Lead Paint Hazard Awareness for Supervisors	January 28-31, 2002	Frederick, MD	Dorothy Printup 301-663-8206 ext. 101	\$350 Tuition and Benefiting account for travel
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Event Description

This course will provide up-to-date information to those supervisors who are responsible for the maintenance and repair of historic and other buildings. This course will focus on the identification of proper work practices, worker safety procedures, job specifications for a variety of abatement technologies, alternatives to abatement, and risk assessment.

INFORMATION MANAGEMENT

Contact Training Manager Will Brimberry at (202) 565-1028 for additional information.

Computer-Based Training

The National Park Service (NPS) offers computer-based training (CBT), an "anytime, anywhere" distance learning approach to employee development and education. CBT delivery takes advantage of internet technology. NETg, the CBT provider selected by the NPS, is the largest computer based training vendor in the market.

All training nomination forms must be submitted through your Regional Employee Development Office.

Priorities must be indicated if a park unit submits more than one nomination.

Participant selection will be made by the Training Manager or Course Coordinator, as applicable.

Course Coordinators will notify participants of their selection status.

For more details on training announcements, refer to the Learning Place Website at <http://www.nps.gov/training>. For additional information about core competencies, please refer to the NPS Career Planning and Tracking Kit or contact the assigned Career Field Training Manager

Event Title	Date	Location	Event Coordinator	Tuition
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INFORMATION MANAGEMENT *continued*

As part of the license, an employee can take advantage of any one NETg course offering or all 550 training course titles. The category of subjects includes Information Technology (IT), Desktop Computing, Process Management, Project Management, and Business and Personal Skills. As an example, the Desktop Computer offerings include courses like the Microsoft Office 97 products (MS Word, PowerPoint, Excel, and MS Access), other word processing, spreadsheets, and graphic software. In addition to the technical courses, there are business writing & communication courses, negotiation training, leadership, meeting presentation, EEO, team building, and much more. As the NPS moves to Lotus Notes, training will be available through this computer-based training program. NETg's web site offers an up-to-date listing and descriptions of all available courses (<http://www.wbtrain.com>). Many of the courses offer GED and college accreditation.

How To Apply For A CBT License

These computer-based training licenses are distributed through the Regional Employee Development Officers (EDO). NPS employees will download the training modules to their personal computer. For an employee to access the CBT server, they must have an account ID and password. User support is provided by 800 telephone and e-mail services. If you have questions regarding NPS computer-based training, contact your EDO, Career Field Training Manager, or NPS Training Center.

INTAKE TRAINEE PROGRAM

NPS Fundamentals II for New Employees: Why We're Here, Class 2003	October 30-November 9, 2001	Grand Canyon, AZ	Cindy Nielsen 928-638-7980	Intake Trainee Program
Communication Skills Workshop, Class 2003	Summer 2002 (8 days)	Omaha, NE	Mary Bonacorda 304-535-6216	Intake Trainee Program
Technology Seminar, Class 2003	January 23-28, 2002	Washington, DC	Mary Bonacorda 304-535-6216	Intake Trainee Program
Government Operations Institute, Class 2003	January 29-31, 2002 (8 days)	Washington, DC	Mary Bonacorda 304-535-6216	Intake Trainee Program
Orientation to the Intake Trainee Program, Class 2004	October 22-24, 2002 (8 days)	Stephen T. Mather Training Center, Harpers Ferry, WV	Mary Bonacorda 304-535-6216	Intake Trainee Program
The New Leader, Class 2004	October 25-31, 2002	Stephen T. Mather Training Center, Harpers Ferry, WV	Mary Bonacorda 304-535-6216	Intake Trainee Program
Technology Enhanced Learning Incentive Fund, Class 2003 & 2004	Duration of Intake Program	Distance Learning Technology, various sites	Chris Perry 304-535-6215	Intake Trainee Program
Career Field Base Fund, Class 2003 & 2004	Duration of Intake Program	Dependent on most cost-effective location	Chris Perry 304-535-6215	Intake Trainee Program
Intake Special Applications Fund, Class 2003 & 2004	Duration of Intake Program	Dependent on most cost-effective location	Chris Perry 304-535-6215	Intake Trainee Program
Intake Supervisor Fund, Class 2003 & 2004	Duration of Intake Program	Dependent on most cost-effective location	Chris Perry 304-535-6215	Intake Trainee Program

INTERPRETATION, EDUCATION, & COOPERATING ASSOCIATION

Essential Competencies in Interpretation	Ongoing throughout fiscal year	TBD by regions and instructor teams based on needs	TBD on regional or local level	Benefiting account
Applied Principles of Interpretation for Supervisors	Ongoing throughout fiscal year	TBD by regions and instructor teams based on needs	TBD on regional or local level	Benefiting account
Curriculum Coordinator/Certifier Workshop	January 28-February 8, 2002	Stephen T. Mather Training Center, Harpers Ferry, WV	Dave Dahlen 304-535-6215	Service-wide Career Field Account
Interpretation Leadership Seminar	April 22-26, 2002	Stephen T. Mather Training Center, Harpers Ferry, WV	Corky Mayo 202-565-1050	TBD

Event Title	Date	Location	Event Coordinator	Tuition
Developing and Implementing Comprehensive Interpretive Plans (CIP)	Summer 2002	Stephen T. Mather Training Center, Harpers Ferry, WV	TBD	Benefiting account
Operating NPS Cooperating Associations (title subject to change)	Summer 2002	TBD	TBD	Benefiting account
Web Authoring Workshop	June 10-14, 2002	U.S. Fish & Wildlife Service, National Conservation Training Center, Shepherdstown, WV	Tom Davies 215-597-7890	Benefiting account
NEW Event Description This workshop will enhance a participant's ability to design and create optimized web pages and web graphics using commercially available software. Topics covered: NPS ParkNet publication policy and philosophy, site planning, Web accessibility, and creating compelling written and visual content. More information: www.nps.gov/helpdesk/training				

LAW ENFORCEMENT & RESOURCE PROTECTION

National Park Service Ranger Law Enforcement Training Program	TBD	Federal Law Enforcement Training Center, Glynco, GA	Tom Cherry 912-267-2246	Servicewide Career Field Account
Law Enforcement for Managers	TBD	Federal Law Enforcement Training Center, Glynco, GA	Tom Cherry 912-267-2246	Servicewide Career Field Account
Criminal Investigators Conference	TBD	Federal Law Enforcement Training Center, Glynco, GA	Tom Cherry 912-267-2246	Servicewide Career Field Account
Basic Criminal Investigator Training	TBD	Federal Law Enforcement Training Center, Glynco, GA	Tom Cherry 912-267-2246	Servicewide Career Field Account
Special Operations Training	TBD	Organ Pipe Cactus National Monument, Ajo, AZ	Tom Cherry 912-267-2246	Servicewide Career Field Account
Defensive Tactics Instructor Training	TBD	Federal Law Enforcement Training Center, Glynco, GA	Tom Cherry 912-267-2246	Servicewide Career Field Account
Firearms Instructor	TBD	Federal Law Enforcement Training Center, Glynco, GA	Tom Cherry 912-267-2246	Servicewide Career Field Account
Physical Fitness Coordinator Training Program	TBD	Federal Law Enforcement Training Center, Glynco, GA	Tom Cherry 912-267-2246	Servicewide Career Field Account
Archaeological Resource Protection Training Program	TBD (6) courses per year	Various, TBD	Tom Cherry 912-267-2246	Servicewide Career Field Account
Firearms Instructor Refresher Training Program	TBD	Federal Law Enforcement Training Center, Glynco, GA	Tom Cherry 912-267-2246	Servicewide Career Field Account
Advanced Physical Security Training Program	TBD	Federal Law Enforcement Training Center, Glynco, GA	Tom Cherry 912-267-2246	Servicewide Career Field Account

All training nomination forms must be submitted through your Regional Employee Development Office.

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Participant selection will be made by the Training Manager or Course Coordinator, as applicable.

Course Coordinators will notify participants of their selection status.

For more details on training announcements, refer to the Learning Place Website at <http://www.nps.gov/training>. For additional information about core competencies, please refer to the NPS Career Planning and Tracking Kit or contact the assigned Career Field Training Manager.

Event Title	Date	Location	Event Coordinator	Tuition
LAW ENFORCEMENT & RESOURCE PROTECTION <i>continued</i>				
Criminal Investigations in an Automated Environment	TBD	Federal Law Enforcement Training Center, Glynco, GA	Tom Cherry 912-267-2246	Servicewide Career Field Account
Driver Instructor Training Program	TBD	Federal Law Enforcement Training Center, Glynco, GA	Tom Cherry 912-267-2246	Servicewide Career Field Account
Environmental Crimes Investigations	TBD	Federal Law Enforcement Training Center, Glynco, GA	Tom Cherry 912-267-2246	Servicewide Career Field Account
Advanced Interviewing Training Program	TBD	Federal Law Enforcement Training Center, Glynco, GA	Tom Cherry 912-267-2246	Servicewide Career Field Account
BASIC PEER SUPPORT (Critical Incident Stress Management)	TBD	Various Locations	Tom Cherry 912-267-2246	Servicewide Career Field Account

MAINTENANCE

Maintenance Worker Skills Funds	From date of award through September 30, 2002	Local	Steve Hastings 928-638-7986	Both scholarship funds require a match of dollars or in-kind services
Department of the Interior Safety of Dams Conference	May 2002	Bend, OR	BOR Dam Safety Office, contact 304-445-2765 for current information and registration materials	Benefiting account
Seminar on the Safety Examination of Existing Dams (SEED)	Spring 2002	TBD	Bill Bouley 303-445-2740, or Charles Karpowicz 202-565-1249	Benefiting account
On-site Training at Park in Conjunction with Formal Examinations by Bureau of Reclamation Examiner	Scheduled concurrently, with periodic formal examinations	On Site	Charles Karpowicz 202-565-1249	Free service during scheduled inspection
Training Aids for Dam Safety (TADS)	Anytime	On Site	Charles Karpowicz 202-565-1249	Servicewide Career Field Account
If sets of these modules no longer exist in the Regional or Support offices, additional copies can be procured by calling Betty Nagel at 303-445-2740. Reference: http://www.usbr.gov/dsis/tads.html				
Emergency Management Orientation Seminar	Established by park at convenient time	On Site	Betty Nagel 303-445-2740 Charlie Swanson 303-445-2757 Charles Karpowicz 202-565-1249	Servicewide Career Field Account

EMERGENCY ORIENTATION TRAINING: http://www.usbr.gov/dsis/em_orien.html
 EMERGENCY PROGRAM ASSISTANCE: http://www.usbr.gov/dsis/em_prgm_asst.html

NATURAL RESOURCES STEWARDSHIP

Environmental Planning—Integrating NEPA	Once a quarter during FY 2002	Various Locations	Vacant 928-638-7988	Servicewide T&D Funds; Benefiting account for travel
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Event Title	Date	Location	Event Coordinator	Tuition
Integrated Pest Management	February 4-8, 2002	San Antonio, TX	Vacant 928-638-7988	Servicewide T&D Funds; Benefiting account for travel
Integrated Pest Management	April 8 -12, 2002	Horace M. Albright Training Center, Grand Canyon, AZ	Vacant 928-638-7988	Servicewide T&D Funds; Benefiting account for travel
Fundamentals for Natural Resources Management	February 25- March 29, 2002	Horace M. Albright Training Center, Grand Canyon, AZ	Vacant 928-638-7988	Servicewide T&D Funds; Benefiting account for travel
Scholarship Fund for Technical Natural Resource Training	Awarded throughout FY 2002	Various Locations	Vacant 928-638-7988	Servicewide T&D Funds; Benefiting account for travel

Spatial Odyssey 2001	December 3-7, 2001	Primm Valley Resort, Nevada (45 miles west of Las Vegas)	Leslie Armstrong 303-969-2964	Servicewide ITC Funds to co-sponsor the conference; benefiting account for travel and registration
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Event Description

This is an interagency conference that will include eight hands-on and lecture style training classes in ArcView GIS 8.1 software, Natural Resource ArcView applications, Cartographic and Map Design, GIS modeling, Metadata, GPS, and ArcPad. Side meetings for the NPS Lands Cartographers and for the National Scenic and Historic Trail GIS Workgroup will be held. Field trips to the Desert Tortoise Preserve and Lake Mead NRA will focus on tortoise recovery, impacts of urban sprawl, and exotic weed management. For additional information, including registration, please visit: <http://www.nps.gov/gis/odyssey>.

GIS for NPS Lands Staff	Spring 2002	North Carolina State University, Raleigh, NC	Anthony Marshall 202-565-1086	Servicewide GIS accounts for course costs; travel and per per diem may be funded by the WASO Lands Office
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Event Description

The goal of this class is to introduce Lands office staff to automated cartographic and GIS work processes, production, and data management. The class includes an introduction to ArcView GIS 8.1 and GPS technology, GIS applications for land acquisition strategies, land ownership and parcel records, the National Integrated Lands System, converting/importing/exporting data, adding coordinates, building polygons and topology in ArcInfo, data management, and NPS mapping standards.

All training nomination forms must be submitted through your Regional Employee Development Office.

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Participant selection will be made by the Training Manager or Course Coordinator, as applicable.

Course Coordinators will notify participants of their selection status.

For more details on training announcements, refer to the Learning Place Website at <http://www.nps.gov/training>. For additional information about core competencies, please refer to the NPS Career Planning and Tracking Kit or contact the assigned Career Field Training Manager.

Event Title	Date	Location	Event Coordinator	Tuition
NATURAL RESOURCES STEWARDSHIP <i>continued</i>				
Using Satellite Imagery as an Interpretive/ Resource Management Tool: An Introduction to Remote Sensing	May 20-24, 2002	FWS National Conservation Training Center, Shepherdstown, WV	Mike Story 303-969-2746	NASA-Goddard Space Flight Center grant for course costs; Benefiting account for travel

NEW

Event Description

Attendees will learn the capabilities of remote sensing as it applies to their respective fields and begin to learn how such data are acquired and manipulated to produce applicable satellite imagery. Interpreters and resource managers will discover how individual data sets can hold relevant uses for both disciplines. Data sources will be identified; case studies and specific examples of applications of remote sensing technology will be used. Those selected for this workshop will be asked to identify possible case examples.

Natural Resource Protection Law and Policy for Superintendents	Winter 2001 or Spring 2002	Washington, DC	Carol McCoy 303-969-2096 Sharon Kliwinski 202-266-4645	Servicewide T&D Funds; Benefiting account for travel
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NEW

Event Description

This powerful course places emphasis on the understanding of law and policy as well as using resource knowledge to drive decision-making and address managerial accountability for the condition of park resources.

ORGANIZATIONAL DEVELOPMENT

Managing A Diverse Workforce	Spring 2002	TBD	Samuel Fontaine 202-501-8904	Servicewide Career Field Account
Fundamentals of Training	Spring 2002	Stephen T. Mather Training Center, Harpers Ferry, WV	Samuel Fontaine 202-501-8904	Servicewide Career Field Account

PLANNING, DESIGN, AND CONSTRUCTION

Capital Improvement Design and Construction (formerly Construction Management for Superintendents)	March 10, 2002	San Antonio, TX	Dennis Nagao 303-987-6655	Servicewide Career Field Account
Capital Improvement Design and Construction (formerly Construction Management for Superintendents)	August 26, 2002	Seattle, WA	Dennis Nagao 303-987-6655	Servicewide Career Field Account
Choosing by Advantages (CBA)— Introduction	TBD	TBD; one 24-hour course	Dennis Nagao 303-987-6655	Servicewide Career Field Account
Contracting Officer's Representative (COR) Training—8-Hour Refresher and 24-Hour Basic Course	December 11-13, 2001	(Eight sessions) PW and Alaska Regions, Santa Monica Mtns. NRA, CA	Jan Gauthier 304-535-6402 Dennis Nagao 303-987-6655	Tuition approximately \$250; Benefiting account for travel

Event Title	Date	Location	Event Coordinator	Tuition
Contracting Officer's Representative (COR) Training—8-Hour Refresher and 24-Hour Basic Course	January 29-31, 2002	(Eight sessions) PW and Alaska Regions, Sequoia Kinds Canyon NP, CA	Jan Gauthier 304-535-6402 Dennis Nagao 303-987-6655	Tuition approximately \$250; Benefiting account for travel
Contracting Officer's Representative (COR) Training—8-Hour Refresher and 24-Hour Basic Course	March 12-14, 2002	(Eight sessions) PW and Alaska Regions, Anchorage, AK	Jan Gauthier 304-535-6402 Dennis Nagao 303-987-6655	Tuition approximately \$250; Benefiting account for travel
Cost Estimating for Construction Projects	TBD	Total of three 24-hour courses; one in Denver, one on each coast	Dennis Nagao 303-987-6655	Tuition; Benefiting account for travel
Director's Order No. 2 and General Management Plan	February 12-14, 2002	Denver, CO	Dennis Nagao 303-987-6655	Servicewide Career Field Funds; Benefiting account for travel
Sustainable Applications: Planning, Design and Construction	TBD	TBD; four courses; two days in length	Dennis Nagao 303-987-6655	Tuition; Benefiting account for travel

RECREATION & CONSERVATION PROGRAMS

Basic Grants Workshop	June 11-15, 2002	Harpers Ferry, WV	Marilyn Gillen 402-221-3292	Servicewide Career Field Account; Benefiting account for travel
The Artful Facilitator	Cancelled	Cancelled	Cynthia Szymanski 202-565-1194	
Rivers and Trails Conservation Assistance (RTCA) New Staff Orientation	Cancelled	Cancelled	Cynthia Szymanski 202-565-1194	
Individual Employee Development Funding	Cancelled	Cancelled	Marilyn Gillen 402-221-3292	
Hydro Program New Staff Orientation	Cancelled	Cancelled	Cynthia Szymanski 202-565-1194	

All training nomination forms must be submitted through your Regional Employee Development Office.

Priorities must be indicated if a park unit submits more than one nomination.

Participant selection will be made by the Training Manager or Course Coordinator, as applicable.

Course Coordinators will notify participants of their selection status.

For more details on training announcements, refer to the Learning Place Website at <http://www.nps.gov/training>. For additional information about core competencies, please refer to the NPS Career Planning and Tracking Kit or contact the assigned Career Field Training Manager.

Event Title	Date	Location	Event Coordinator	Tuition
RECREATION & CONSERVATION PROGRAMS <i>continued</i>				
Fundamentals of Grantmanship for Partnership Projects	Cancelled	Cancelled	Cynthia Szymanski 202-565-1194	
Advanced Fundraising	Cancelled	Cancelled	Cynthia Szymanski 202-565-1194	
Advanced Negotiation	Cancelled	Cancelled	Cynthia Szymanski 202-565-1194	
Advanced Fundraising	Cancelled	Cancelled	Cynthia Szymanski 202-565-1194	
Friendraising the NPS Way	Cancelled	Cancelled	Marilyn Gillen 402-221-3292	
NPS National Recreation and Conservation Programs (TELNPS)	Universal Competencies Home Page http://www.nps.gov/training/uc/home.htm	Any NPS unit with a TELStation	Maia Browning 928-638-7985	Servicewide Career Field Account
<div>NEW</div> Event Description This is the second part of the "NPS Fundamentals I, Module 4: NPS National Recreation and Conservation Programs." This interactive television course builds on information attained from the web-based unit on this topic, which is a prerequisite. Participants interact with an instructor(s) versed in the range of these programs, which include the National Register, Rivers and Trails, and Federal Lands to Parks programs. The course emphasizes the NPS Core Value: Shared Stewardship, and discusses the impact of these programs that occur outside park boundaries, on park resources.				
RISK MANAGEMENT (OCCUPATIONAL SAFETY & HEALTH)				
OSHA 600, Occupational Safety and Health for NPS Supervisors	TBD	TBD	Tom Cherry 912-267-2246	Servicewide Career Field Account
OSHA 510, Basic Course in Construction Safety	TBD	TBD	Shirley Rowley 303-969-2197	Servicewide Career Field Account
SPECIALTY FIELDS				
Concessions Law and Regulation	Fall 2002	TBD	Dee Highnote 202-565-1217	Benefiting Account
Concession Environmental Management Program (CEMP) & Audit Training	Fall 2002	Western Park	Dee Highnote 202-565-1217 Wendy Berhman 303-987-6900	Servicewide Career Field Account; Benefiting account for travel
Concessions Authorization Department	August 2002	FWS-National Conservation Training Center, Shepherdstown, WV	Dee Highnote 202-565-1217	Benefiting Account
Concessions Evaluation and Pricing	Spring 2002	West Coast	Dee Highnote 202-565-1217	Benefiting Account

Event Title	Date	Location	Event Coordinator	Tuition
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Managing Food Safety	February/March 2002	East & West Coast	Dee Highnote 202-565-1217	Benefiting Account
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NEW

Event Description

This program will serve as entry level course for Collateral Duty personnel and Concession Assistants and as a developmental course for Concession Specialists, Concession Analysts; and Concession Circuit Riders. Participants will gain knowledge of the current U.S. Public Health Food Code and be able to determine whether or not a food operation is being managed consistent to the U. S. Public Health Food Code. Upon completion of this training participants will be able to develop or assist with the development of food safety management plans based on a process approach.

SUPERVISION, MANAGEMENT & LEADERSHIP

Supervision: Fundamentals	Various (Can be offered at units with a larger number of supervisors)	Various	Mary Killeen 928-638-7982	Servicewide Career Field Account; Benefiting account for travel
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Supervision: Fundamentals	Various	Various	Mary Killeen 928-638-7982	Matching funds from Servicewide Career Field Account
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Supervision The Next Step: Performance and Conduct	Various	Various	Mary Killeen 928-638-7982	Servicewide Career Field Account; Benefiting account for travel
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The New Superintendent	January 29-February 7, 2002	TBD	Mary Killeen 928-638-7982	Servicewide Career Field Account; Benefiting account for travel
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Manager's Policy Institute	Cancelled	Cancelled	Mary Killeen 928-638-7982	
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The Division Chief	Cancelled	Cancelled	Mary Killeen 928-638-7982	
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UNIVERSAL COMPETENCIES

NPS Fundamentals I, Module 1: History and Mission of the NPS	Ongoing	Universal Competencies Home Page: http://www.nps.gov/training/uc/home.htm	Maia Browning 928-638-7985	Servicewide Career Field Account
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NPS Fundamentals I, Module 2: Local Orientation	Ongoing	Universal Competencies Home Page	Maia Browning 928-638-7985	Servicewide Career Field Account
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All training nomination forms must be submitted through your Regional Employee Development Office.

Priorities must be indicated if a park unit submits more than one nomination.

Participant selection will be made by the Training Manager or Course Coordinator, as applicable.

Course Coordinators will notify participants of their selection status.

For more details on training announcements, refer to the Learning Place Website at <http://www.nps.gov/training>. For additional information about core competencies, please refer to the NPS Career Planning and Tracking Kit or contact the assigned Career Field Training Manager.

Event Title	Date	Location	Event Coordinator	Tuition
UNIVERSAL COMPETENCIES <i>continued</i>				
NPS Fundamentals I, Module 3: A Virtual of Government	Ongoing	Universal Competencies Home Page	Maia Browning 928-638-7985	Servicewide Career Field Account
NPS Fundamentals I, Module 4: Partnership Programs of the National Park Service	Ongoing	Universal Competencies Home Page	Maia Browning 928-638-7985	Servicewide Career Field Account
NPS Fundamentals II for New Employees: Why We're Here	Universal Competencies Home Page	Horace M. Albright Training Center, Grand Canyon, AZ	Maia Browning 928-638-7985	Servicewide Career Field Account
NPS Fundamentals II for Experienced Employees: Why We're Here (Formerly "Compass II: Today's Leader's, Tomorrow's Legends)	November 5-9, 2001	Olympic NP, WA	Maia Browning 928-638-7985	Benefiting Account; Tuition \$300
NPS Fundamentals II for Experienced Employees: Why We're Here (Formerly "Compass II: Today's Leader's, Tomorrow's Legends)	January 14-18, 2002	Everglades NP, FL	Maia Browning 928-638-7985	Benefiting Account; Tuition \$300
NPS Fundamentals II for Experienced Employees: Why We're Here (Formerly "Compass II: Today's Leader's, Tomorrow's Legends)	March 2002	Hawaii Volcanoes NP	Maia Browning 928-638-7985	Benefiting Account; Tuition \$300
NPS Fundamentals II for Experienced Employees: Why We're Here (Formerly "Compass II: Today's Leader's, Tomorrow's Legends)	March 4-8, 2002	Alaska Regional Office, Anchorage, AK	Maia Browning 928-638-7985	Benefiting Account; Tuition \$300
NPS Fundamentals II for Experienced Employees: Why We're Here (Formerly "Compass II: Today's Leader's, Tomorrow's Legends)	March 11-15, 2002	Jefferson National Expansion Memorial, St. Louis, MO	Maia Browning 928-638-7985	Benefiting Account; Tuition \$300
NPS Fundamentals II for Experienced Employees: Why We're Here (Formerly "Compass II: Today's Leader's, Tomorrow's Legends)	April 8-12, 2002	Mesa Verde NP, CO	Maia Browning 928-638-7985	Benefiting Account; Tuition \$300
NPS Fundamentals II for Experienced Employees: Why We're Here (Formerly "Compass II: Today's Leader's, Tomorrow's Legends)	April 22-26, 2002	Carl Sandburg NHS, NC	Maia Browning 928-638-7985	Benefiting Account; Tuition \$300

Event Title	Date	Location	Event Coordinator	Tuition
NPS Fundamentals II for Experienced Employees: Why We're Here (Formerly "Compass II: Today's Leader's, Tomorrow's Legends")	May 6-10, 2002	Saguaro NP, Tucson, AZ	Maia Browning 928-638-7985	Benefiting Account; Tuition \$300
NPS Fundamentals II for Experienced Employees: Why We're Here (Formerly "Compass II: Today's Leader's, Tomorrow's Legends")	May 20-24, 2002	Midwest Regional Office, Omaha, NE	Maia Browning 928-638-7985	Benefiting Account; Tuition \$300
NPS Fundamentals II for Experienced Employees: Why We're Here (Formerly "Compass II: Today's Leader's, Tomorrow's Legends")	August 12-16, 2002	Glacier NP, MT	Maia Browning 928-638-7985	Benefiting Account; Tuition \$300
NPS Fundamentals II, Module 2: Peer Mentoring	TBD	Universal Competencies Home Page	Maia Browning 928-638-7985	Servicewide Career Field Account
NPS Fundamentals III, Module 1: Retirement Planning	Ongoing	Universal Competencies Home Page	Maia Browning 928-638-7985	Servicewide Career Field Account
NPS Fundamentals III, Module 2: Career Planning	Ongoing	Universal Competencies Home Page	Maia Browning 928-638-7985	Servicewide Career Field Account
NPS Fundamentals IV, Module 1: Ethics	TBD	Universal Competencies Home Page	Maia Browning 928-638-7985	Servicewide Career Field Account
NPS Fundamentals IV, Module 2: Different Gifts: Diversity and Accessibility	Schedule to be released, late Spring 2002	Universal Competencies Home Page	Maia Browning 928-638-7985	Servicewide Career Field Account
NPS Fundamentals IV, Module 3: Safety	Ongoing	Universal Competencies Home Page	Maia Browning 928-638-7985	Servicewide Career Field Account
NPS Fundamentals V: Working Together	Universal Competencies Home Page	Stephen T. Mather Training Center, Harpers Ferry, WV	Maia Browning 928-638-7985	Servicewide Career Field Account for new employees; tuition based for employees with more than one year permanent status

All training nomination forms must be submitted through your Regional Employee Development Office.

Priorities must be indicated if a park unit submits more than one nomination.

Participant selection will be made by the Training Manager or Course Coordinator, as applicable.

Course Coordinators will notify participants of their selection status.

For more details on training announcements, refer to the Learning Place Website at <http://www.nps.gov/training>. For additional information about core competencies, please refer to the NPS Career Planning and Tracking Kit or contact the assigned Career Field Training Manager.

Event Title	Date	Location	Event Coordinator	Tuition
UNIVERSAL COMPETENCIES <i>continued</i>				
FasTrac Computer-Based Training Courses	Personalized training available anywhere, anytime	Training can be taken at the employee's duty station, at home, or on the road. Access to the training can be located on the Universal Competencies Home Page	Maia Browning 928-638-7985	Servicewide Career Field Account
NPS National Recreation and Preservation Programs (TELNPS)	Universal Competencies Home Page	Any NPS unit with a TELStation	Maia Browning 928-638-7985	Servicewide Career Field Account
Retirement Planning for New Employees (TELNPS)	Universal Competencies Home Page	Any NPS unit with a TELStation	Maia Browning 928-638-7985	Servicewide Career Field Account
Critical Thinking Tool: Root Cause Analysis NEW	February 5-7, 2002	San Antonio, TX	Maia Browning 928-638-7985	Benefiting Account; Tuition \$300
Critical Thinking Tool: Root Cause Analysis NEW	April 16-18, 2002	Albright Training Center, Grand Canyon, AZ	Maia Browning 928-638-7985	Benefiting Account; Tuition \$300
Critical Thinking Tool: Root Cause Analysis NEW	June 4-5, 2002	Valley Forge NHP, Valley Forge, PA	Maia Browning 928-638-7985	Benefiting Account; Tuition \$300
Event Description				
In this course, participants will learn to apply critical thinking skills for problem-solving and decision-making. Root Cause Analysis may be applied to any type of organizational problem from injury-causing accidents to park/office business problems. Using this process, employees will be able to track and analyze factual data. This step-by-step approach develops data that can be used to identify the true root cause(s) of a problem. Corrective actions can then be directed to the root cause(s) to prevent recurrence. Course participants will learn to formulate information into a "model" that removes the influence of opinion and unexamined assumptions that often impede the accurate identification of root causes.				
Covey's <i>What Matters Most</i> (TELNPS) NEW	December 3-4, 2001	Any NPS unit with a TELStation	Maia Browning 928-638-7985	Benefiting Account; Tuition \$170
Covey's <i>What Matters Most</i> (TELNPS) NEW	February 12-13, 2002	Any NPS unit with a TELStation	Maia Browning 928-638-7985	Benefiting Account; Tuition \$170

Event Title	Date	Location	Event Coordinator	Tuition
Covey's <i>What Matters Most</i> (TELNPS) NEW	May 8-9, 2002	Any NPS unit with a TELStation	Maia Browning 928-638-7985	Benefiting Account; Tuition \$170
Covey's <i>What Matters Most</i> (TELNPS) NEW	July 16-17, 2002	Any NPS unit with a TELStation	Maia Browning 928-638-7985	Benefiting Account; Tuition \$170
Covey's <i>What Matters Most</i> (TELNPS) NEW	September 11-12, 2002	Any NPS unit with a TELStation	Maia Browning 928-638-7985	Benefiting Account; Tuition \$170
Event Description <i>What Matters Most</i> gives skills and insights to tell the difference between what's truly important and what seems urgent. Employees see how to prioritize tasks by payoff instead of time pressures. And they learn to stay on track with easy to monitor milestones. This workshop is a lively mix of trainer led instruction, individual and group exercises and hands-on practice using the Franklin-Planner. The course helps employees break bad time-management habits and replace them with an easy to use system guaranteed to keep them ahead of their lives weeks and months in advance. This course is three hours each day. Attendance at both sessions is required.				

VISITOR USE MANAGEMENT

CISM Basic Peer Support Training	January 28-February 1, 2002	U.S. Fish & Wildlife Service, National Conservation Training Center, Shepherdstown, WV	Pat Buccello 207-288-0431	Servicewide Career Field Account
New Products and Devices to Improve Accessibility in the Park and Recreation Environment	September 2002	Selected sites around the country	Gary Robb 812-856-4429	Servicewide Career Field Account
Special Park Uses Annual Updates	TBD	TBD	Vacant 304-535-6215	Servicewide Career Field Account; Benefiting account for travel
New Dimensions in Accessibility Training-Learning from your Desktop Computer via Video Streaming Technology	September 2002	Selected sites around the country	Gary Robb 812-856-4429	Servicewide Career Field Account

All training nomination forms must be submitted through your Regional Employee Development Office.

Priorities must be indicated if a park unit submits more than one nomination.

Participant selection will be made by the Training Manager or Course Coordinator, as applicable.

Course Coordinators will notify participants of their selection status.

For more details on training announcements, refer to the Learning Place Website at <http://www.nps.gov/training>. For additional information about core competencies, please refer to the NPS Career Planning and Tracking Kit or contact the assigned Career Field Training Manager.

Event Title	Date	Location	Event Coordinator	Tuition
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How to Participate in a TEL Training Event:

In order to participate in TEL Training, your unit or a neighboring unit will have to have a TEL (Technology Enhanced Learning) Station. If your unit would like to participate in the TEL Station network, your superintendent or their designated should contact Jim Boyd at 304-535-6401 or jim_boyd@nps.gov.

Training Events Currently Being Delivered:

Retirement Planning for New Employees

Managing Performance

Dealing with Misconduct

NPS Recreation and Preservation Programs

Resolving Performance Issues

What Matters Most—Time Management Workshop

TELStation Operator Training	As needed	Local TELStation	Jim Boyd 304-535-6401
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NEW

Event Description

This is a 90-minute introduction to all of the TELStation equipment and how to operate it. Parks are encouraged to use this session to train new or alternate TELStation operators and to test the proper operation of their TELStation.

POINTS OF CONTACT

TRAINING CENTERS



Horace M. Albright Training Center
Edward D. Carlin, Superintendent
P. O. Box 477
Grand Canyon, AZ 86023
Phone: (928) 638-7989
Fax: (928) 638-2953
<http://www.nps.gov/training/albctr.htm>



Capital Training Center
Sam Fontaine, Superintendent
1849 C Street, N.W., Room 7512
Washington, D.C. 20240
Phone: (202) 501-8904
Fax: (202) 501-8902
<http://www.nps.gov/training/capctr.htm>



NPS/Federal Law Enforcement
Training Center
Paul Henry, Superintendent
Building 64, Room 213
Glynco, GA 31524
Phone: (912) 267-2795
Fax: (912) 267-3188
<http://www.treas.gov/fletc/index.htm>



Historic Preservation Training Center
Tom McGrath, Superintendent
4801-A Urbana Pike
Frederick, MD 21704
Phone: (301) 663-8206
Fax: (301) 663-8032
<http://www.nps.gov/training/HPTC.html>



Stephen T. Mather Training Center
Michael D. Watson, Superintendent
P. O. Box 77
Harpers Ferry, WV 25425
Phone: (304) 535-6215
Fax: (304) 535-6408
<http://www.nps.gov/training/STMA.htm>

**TRAINING & DEVELOPMENT
TRAINING MANAGERS**

Vacant

Visitor Use Management
Stephen T. Mather Training Center
P. O. Box 77
Harpers Ferry, WV 25425
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Maia Browning

Universal Competencies
Horace M. Albright Training Center
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Tom Cherry

Law Enforcement and Resource Protection
and Risk Management
Federal Law Enforcement Training Center
Bldg, 64
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Phone: (912) 267-2795
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Email: tom_cherry@nps.gov

Vacant

Interpretation, Education, & Cooperating
Associations
Stephen T. Mather Training Center
P. O. Box 77
Harpers Ferry, WV 25425
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Fax: (304) 535-6408

Jan Gauthier

Administration & Office Management
Support
Stephen T. Mather Training Center
P. O. Box 77
Harpers Ferry, WV 25425
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Fax: (304) 535-6408
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Steve Hastings

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Horace M. Albright Training Center
P.O. Box 477
Grand Canyon, AZ 86023
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Fax: (928) 638-2953
Email: steve_hastings@nps.gov

Vacant

Natural Resources Stewardship
Horace M. Albright Training Center
P.O. Box 477
Grand Canyon, AZ 86023
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Fax: (928) 638-2953

Mary Killeen

Supervision, Management, and Leadership
Horace M. Albright Training Center
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Grand Canyon, AZ 86023
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Fax: (928) 638-2953
Email: mary_killeen@nps.gov

Tony Knapp

Cultural Resources Stewardship
Stephen T. Mather Training Center
P.O. Box 77
Harpers Ferry, WV 25425-0077
Phone: (304) 535-6178
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Email: tony_knapp@nps.gov

Dorothy Printup

Historic Preservation Skills & Crafts
Historic Preservation Training Center
4801A Urbana Pike
Frederick, MD 21704
Phone: (301) 663-8206 x101
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Linda Wright

Organizational Development
Seattle Support Office
909 First Avenue
Seattle, WA 98104-1060
Phone: (206) 220-4640
Fax: (206) 220-4160
Email: linda_wright@nps.gov

**COLLATERAL DUTY
TRAINING MANAGERS**

Vacant

Information Management
1849 C Street, NW, Room 2507
Washington, DC 20240
Phone: (202) 565-1000
Fax: (202) 565-1041

Marilyn K. Gillen

Recreation & Conservation Programs
Midwest Region
1709 Jackson Street
Omaha, NE 68102
Phone: (402) 221-3292
Fax: (402) 221-3372
Email: marilyn_gillen@nps.gov

Dee Highnote

Specialty Fields
1849 C Street, NW, Room 7319
Washington, DC 20240
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Major Hugh Irwin

Law Enforcement and Resource Protection
U.S. Park Police
1100 Ohio Drive, SW
Washington, DC 20242
Phone: (202) 690-5083
Fax: (202) 690-5229
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Merrie Johnson

Fire & Aviation Management
National Interagency Fire Center
3833 S. Development Avenue
Boise, ID 83705
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Fax: (208) 387-5250
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Cheryl Everman

Planning, Design, & Construction
P. O. Box 1088
12795 W. Alameda Parkway
Denver, CO 80225
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Email: cheryl_everman@nps.gov

SERVICEWIDE PROGRAM COORDINATORS

Shirley Rowley
Risk Management
Intermountain Region
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Phone: (303) 969-2197
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Cynthia Szymanski
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Mary Arthurs
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Jim Boyd
Distance Learning Coordinator
Stephen T. Mather Training Center
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Email: jim_boyd@nps.gov

Vacant
National Center for Preservation
Technology & Training
645 College Avenue
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Phone: (318) 356-7444
Fax: (318) 356-9119

Chris Perry
Intake Trainee Program
Stephen T. Mather Training Center
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Rick Potts
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Mary Robinson
Servicewide Catalog Coordinator
Stephen T. Mather Training Center
P.O. Box 77
Harpers Ferry, WV 25425
Phone: (304) 535-6732
Fax: (304) 535-6408
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Peggy Sandretzky
NPS/FWS Liaison
National Conservation Training Center
Route 1, Box 166
Shepherd Grade Road
Shepherdstown, WV 25443
Phone: (304) 876-7467
Fax: (304) 876-7751
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TRAINING AND DEVELOPMENT PROGRAMS

Edward D. Carlin
Leader, Training and Development Program
Horace M. Albright Training Center
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John W. Tyler
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Development Program
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Albertha "Bert" Hudson
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**TRAINING AND DEVELOPMENT
PERSONNEL**

Gloria Baker
Employee Development Assistant
Human Resources Division
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Deborah Burnett
Employee Development Officer
Northeast Region
NPS, U.S. Custom House
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Philadelphia, PA 19106
Phone: (215) 597-9153
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