

**OCMULGEE NATIONAL MONUMENT
SUPERINTENDENT'S ANNUAL REPORT
1991**

BUDGET AND FINANCE:

ONPS	411.3
NO YEAR	26.0
CYCLIC	96.5
EQ REP	14.0
VIP	1.3
FIREPRO	.3
 TOTAL	 549.4
 TOTAL FTE	 13.0

ACCORDING TO AFS AND THE COMMITMENT CONTROL RECORDS OCMULGEE NATIONAL MONUMENT ENDED FY 1991 WITH THE FOLLOWING BALANCES:

ONPS	\$110.25
NO YEAR	49.02
CYCLIC	65.75
EQ REP	7.82
VIP	5.55-
FIREPRO	0.00
 TOTAL	 \$227.29 (BLACK)

THIRD PARTY DRAFTS WERE UTILIZED DURING 1991 AND WERE RETURNED TO AOD WITHIN ONE DAY AFTER RECEIPT OF HONORED DRAFT REPORT. ALL DRAFTS ISSUED WERE HONORED. THREE DRAFTS WERE VOIDED. THIRD PARTY DRAFT SOP WAS REVISED IN APRIL, 1991, AND DRAFT AGENTS WERE INFORMED OF PROCEDURES AND CHECKLIST PREPARED.

PROCESSED ALL TRAVEL AUTHORIZATIONS AND TRAVEL VOUCHERS FOR THE PARK.

RECEIVED FEDERAL FINANCIAL SYSTEM MANUAL FOR USE IN PROCESSING ACTIONS TO AOD.

SENT JOURNAL ENTRIES TO AOD ON EXPENDITURE TRANSFER FORM TO CORRECT ERRORS, SOME ERRORS WERE CORRECTED WHILE SOME WERE NOT.

UPDATED PARK'S 10-YEAR ONPS PROJECT FILE IN MARCH, 1991, AND ALSO UPDATED 1992 AND 1993 EQUIPMENT REPLACEMENT LISTING IN MARCH, 1991.

REVIEWED IMPREST PROCEDURES WITH THERESA IN FEBRUARY, 1991. IMPREST REPLENISHMENT VOUCHERS WERE SUBMITTED FOR A TOTAL OF \$27,868.88.

PERSONNEL ACTIONS

CONVERSION TO EXCEPTED APPT. - GRANADE 1/91

TEMP. APPT. EXTENSION - THOMAS/LUMPKIN 3/91

ABOLISH POSITION #105 AND #106 2/91

TEMP. APPT. NTE 1 YR - RILEY 3/91

TEMP. APPT. NTE 1 YR - JONES 6/91

CONVERSION TO EXCEPTED APPT. - KITCHENS 6/91

TEMP. APPT. NTE 1 YR - CRENSHAW 7/91

INFORMATIONAL - LUMPKIN - ANDE

RESIGNATION - JONES 6/91

SUMMER APPT NTE 9/30 - BOYD 5/91

TERMINATION - BOYD 9/91

CHANGE IN WORK SCHEDULE - GRANADE/KITCHENS 3/91 & 12/91

PERFORMANCE APPRAISAL INFORMATION SUBMITTED TO SER-AP 2/91 FOR CY 90.

REVIEWED PERFORMANCE APPRAISAL FILE AND RETAINED LAST THREE YEARS.

PROCESSED UPDATED EDP'S TO SER-AT 3/91.

TWO VACANCY ANNOUNCEMENTS ISSUED FOR TEMPORARY MOBILE EQUIPMENT OPERATORS. (RILEY/CRENSHAW)

DELETED DRUG TESTING DESIGNATION STATEMENT FROM SUPERINTENDENT AND CONTRACTING OFFICER'S POSITION DESCRIPTION 2/91.

ASSISTED ANDERSONVILLE WITH PERSONNEL MATTERS 5/91.

INSTALLED AND UPDATED NEW PAYROLL ENTRY PROGRAM INTO BOTH COMPUTERS IN ADMINISTRATION 5/91.

UNIFORM AUTHORIZATIONS SENT AND UNIFORM ORDERS REVIEWED IN ACCORDANCE WITH SOP.

TECHNICAL ASSISTANCE VISIT BY RUBY PETERSON AND MARTHA CONNELL
7/91.

PROCESSED OWCP CLAIMS FOR COREY, BOYD, WALKER, CRENSHAW AND
CHAMPMAN.

INSTALLED TRAVEL MANAGER UPGRADE 8/91.

PROCESSED TIME AND ATTENDANCE RECORDS FOR ALL PAYPERIODS WITH
MINIMAL ERRORS.

TRAINING

ARCHEOLOGICAL RESOURCE PROTECTION TRAINING - LAWSON - 12/90.

ORIENTATION TO THE MGMT OF NPS CULTURAL & NATURAL RESOURCES -
LUMPKIN - 1/91.

BASIC NARCOTICS AND DANGEROUS DRUG LAW ENFORCEMENT (DEA) -
FLOWERS/LACHINE/MARSH - 1/91.

LAW ENFORCEMENT REFRESHER - FLOWERS/MARSH - 1991.

1991 GA CONSE. VANCY CONFERENCE - LACHINE - 2/91.

SITUATIONAL LEADERSHIP - LACHINE - 2/91.

ROLE OF SUPERVISORS AND MANAGERS IN EEO - COREY - 4/91.

EEO SOLUTIONS FOR MANAGERS AND SUPERVISORS - LESLIE - 4/91.

CHIEF OF MAINTENANCE WORKSHOP - LESLIE - 4/91.

SUPERINTENDENT'S CONFERENCE - COREY - 5/91.

TIMEKEEPER'S WORKSHOP - THOMAS - 7/91.

BASIC PROCUREMENT - HEARD - 7/91.

BUDGET AND FEDERAL FINANCIAL SYSTEM - HEARD - 7/91.

INTERPRETING NATIVE AMERICAN CULTURES - FLOWERS - 10/91.

SAFETY FOR LINE MANAGERS - FLOWERS - 11/91.

I-257 INCIDENT DISPATCHER OJT - HEARD/WALKER - 11/91.

LAW ENFORCEMENT REFRESHER - LACHINE - 12/91.

TRAINING PRESENTED

SECTION 106 COMPLIANCE AND ARCHEOLOGY - ALBRIGHT TRAINING CENTER
MARSH - 4/91.

INTERPRETIVE SKILLS I - KANUGA CONFERENCE CENTER - FLOWERS - 11/91.

SPECIAL ASSIGNMENTS

MARIJUANA ERADICATION AT DANIEL BOONE NF - MARSH - 7/91-11/91.

10-YEAR FREEMAN TILDEN AWARD WINNERS REUNION-VALE, CO - FLOWERS -
10/91.

RECRUITMENT

ATTENDED WESLEYAN COLLEGE CAREER DAY ON 2/5/91.

ATTENDED JONES COUNTY HIGH SCHOOL CAREER DAY ON 2/13/91.

ATTENDED CAREER DAY AT GEORGIA COLLEGE ON 2/28/91.

AWARDS

13 CASH AWARDS WERE PRESENTED FOR OCMULGEE INDIAN FESTIVAL TOTALING
\$3,711.95.

HEALTH/SAFETY

WORKED ON STRUCTURAL FIRE PLAN (DRAFT).

RESTOCKED FIRST AID KITS.

REVISED/UPDATED PANIC BOOKS.

CONDUCTED ANNUAL FIRE EXTINGUISHER INSPECTION.

CONDUCTED ANNUAL FIRE HOSE INSPECTION.

COMPLETED EMS REPORT.

COMPLETED ANNUAL SEARCH AND RESCUE REPORT.

PROCESSED 21 DI-134s.

COMPLETED ONE SAFETY FOR LINE MANAGERS TRAINING COURSE.

DEVELOPED SOP FOR EXPOSURE TO TICKS (LYMES DISEASE).

CONDUCTED PARK ORIENTATION MEETING WITH MACON FIRE DEPARTMENT.

CONDUCTED PARK ORIENTATION MEETING WITH GEORGIA FORESTRY COMMISSION.

REVISED (MAJOR REWRITE) HAZARDOUS SPILL PLAN.

CONDUCTED QUARTERLY SAFETY MEETINGS.

PREPARED QUARTERLY SAFETY REPORTS.

PROPERTY

ACQUIRED THE 18.06 ACRE DRAKE'S FIELD PROPERTY AS A DONATION FROM THE CITY OF MACON. PUBLIC LAW 102-67, 105 STAT.325 AUTHORIZING THE ADDITION OF THIS PROPERTY TO THE MONUMENT WAS PASSED BY THE U.S. HOUSE (CONGRESSMAN ROWLAND'S SPONSORSHIP) AND BY THE U.S. SENATE (SENATOR FOWLER'S SPONSORSHIP) AND BECAME LAW ON JULY 9, 1991. MAYOR ROBINSON SIGNED THE DONATION DEED AND IT WAS RECORDED BY THE BIBB COUNTY CLERK OF COURT ON DECEMBER 26, 1991.

RECEIVED PROP TRAINING FROM DONNA MCCHARGUE ON 1/18/91 AT ANDERSONVILLE NHS.

INSTALLED PROCOMM/PROP SOFTWARE INTO ADMIN. COMPUTER ON 1/22/91.

UPGRADED PPFS FOR SF281 REPORT WITH VERSION 2/51.

BEGAN ENTERING PROPERTY INTO PROP SYSTEM 2/91.

DELETED ITEMS AS NEEDED FROM PROP SYSTEM.

GSA SOLD 1975 AND 1980 VEHICLES THAT HAD BEEN SURVEYED. 1975 SOLD FOR \$392 AND 1980 SOLD FOR \$689.

EQUIPMENT PURCHASES - (2) KAWASAKI TRIMMERS
 (1) HUSTLER 440 TRACTOR - EQ REPL
 (1) HOMELITE CHAIN SAW
 (1) REMINGTON SHOTGUN
 (2) SOFAS
 (1) CHAIR
 (1) CIRCULAR SAW

- (5) CEILING FANS
- (1) MAKITA DRILL KIT
- (1) MIDLAND WATER PUMP
- (1) RYOBI CUTTING SAW
- (1) FOL-DA-TANK WATER TANK
- (2) MOTOROLA PORTABLE RADIO
- (1) RICOH FAX 77 MACHINE
- (1) SUPERPRINT 400 TDD

REQUEST FOR QUOTES - TREE OUTSIDE VC - HAHN - \$500
 REPAIR OR REPLACEMENT OF VC DOORS -
 GLASS SERVICE CENTER - \$8,654
 INSTALL FENCE QTRS 2 - HOUSTON FENCE -
 \$1,367
 STORM DAMAGE - 65 TREES - HAHN - \$17,000
 CLEARING SE MOUND - HAHN - \$23,545

REVIEWED AND UPDATED PROCUREMENT INTEGRITY STATEMENTS FOR PARK.

HELD SALE OF PROPERTY NOT SOLD THROUGH GSA 5/23-24/91. ROYAL 115 COPIER AND ONE OLIVETTI TYPEWRITER SOLD. FUNDS DEPOSITED. ONE OLIVETTI TYPEWRITER, NORELCO TRANSCRIBER, WOODS BELLY MOWER WERE ABANDONED. RECORDAK FILM READER WAS DONATED TO LOCAL LIBRARY AND TOUCH SCREEN COMPUTER WAS DONATED TO MACON BIBB COUNTY CONVENTION AND VISITORS BUREAU.

CHECKED ON INSTALLATION OF TDD. INSTALLED 11/91 BUT STILL NEED TO CONTACT SOUTHERN BELL TO GET TDD NUMBER AND RINGER SERVICE.

UPDATED CREDIT CARD LISTING 5/91 FOR VEHICLES.

PURCHASED DONATION BOX FOR VISITOR CENTER.

COMPLETED PROPERTY INVENTORY 12/91.

PURCHASED 75TH ANNIVERSARY PINS FOR PARK TO COMMEMORATE NPS 75TH ANNIVERSARY.

HAD ALL PARK TYPEWRITERS SERVICED.

BEGAN SURVEYING ITEMS LISTED AS EXCESS PROPERTY ON FY 92 ANNUAL INSPECTION.

VISITOR AND RESOURCE PROTECTION

CONDUCTED QUARTERLY FIREARMS QUALIFICATIONS.

SET UP AND IMPLEMENTED PREVENTIVE MAINTENANCE PROGRAM FROM PATROL VEHICLE.

PREPARED SITE BULLETIN, PROTECTING ARCHEOLOGICAL RESOURCES IN GEORGIA.

CONDUCTED 1,048 DOCUMENTED VEHICLE PATROLS.

CONDUCTED 33 DOCUMENTED LAMAR PATROLS.

CONDUCTED 74 DOCUMENTED FOOT/TRAIL PATROLS.

ISSUED 6 CITATIONS.

COMPLETED APPROXIMATELY 120 CASE INCIDENT REPORTS.

COMPLETED THREE WILDFIRE REPORTS (TWO FIRES, ONE DETAIL)

PROVIDED PIO TO USDA, USFS, DAINEL BOONE NF FOR SEVERAL WEEKS DURING MAJOR CANNABIS ERADICATION OPERATION.

REVISED WILDLAND FIRE PLAN.

PURCHASED SHOTGUN, PURCHASED AND INSTALLED APPROVED SECURE RACK FOR SHOTGUN IN PATROL VEHICLE, QUALIFIED ALL COMMISSIONED STAFF ON SHOTGUN.

PURCHASED TWO NEW RADIOS WITH MULTI-CHANNEL CAPACITY TO ENHANCE SAFETY OF LE STAFF.

CLEARED DAVIS HOMES BOUNDARY (DRUG ACTIVITY PATROL).

COMPLETED ALL REQUIRED INVENTORIES OF FIREARMS AND AMMUNITION.

MARKED PATROL VEHICLE (ENHANCE STAFF SAFETY).

ASSISTED BIBB SHERIFFS DEPARTMENT WITH INVESTIGATION OF PREHISTORIC BURIAL ON THE OCMULGEE RIVER.

COMPLETED MOUNTAIN BIKE REPORT.

RESOURCES MANAGEMENT

CONTINUED ENVIRONMENTAL MONITORING, EARTHLodge, STORAGE AREA, LIBRARY, AND SUN DISC EXHIBIT (ONE YEAR OF CONTINUOUS RECORDS).

CONDUCTED GYPSY MOTH SURVEY.

PREPARED PESTICIDE PROGRAM REQUEST, MONITOR PESTICIDE USE.

SET UP AND PREPARED QUARTERLY FIXED POINT PHOTOGRAPHIC MONITORING FOR GREAT TEMPLE MOUND.

PREPARED PHOTOGRAPHIC AND WRITTEN EXISTING CONDITION DOCUMENTATION, GREAT TEMPLE MOUND.

PREPARED ANNUAL CATALOG RECORD SUBMISSION.

PREPARED ARPA CRIMES RESPONSE AND INVESTIGATION KIT.

CLEANED AND ORGANIZED CURATORIAL STORAGE AREA (26 ITEMS)

CLEANED ALL MUSEUM EXHIBIT PANELS.

PREPARED ALL MATERIAL AND DOCUMENTATION, INCLUDING COORDINATION WITH SEAC, TO LOAN MATERIAL TO FORT HAWKINS.

CONDUCTED EXOTIC PLANT CONTROL PROJECTS, SPRAYED CHINA BERRY PLANTS ON GTM, CUT MIMOSA TREES PARKWIDE, TEST SPRAYED TWO KUDZU PATCHES ALONG BOUNDARY FENCE.

REPLACED BRITISH TRADING POST PANEL IN EXHIBIT AREA.

CONDUCTED ANNUAL MUSEUM INVENTORY.

COMPILED GTM BASELINE DATA, FOLDER FOR USE BY RESOURCE MANAGERS.

PREPARED PHOTOGRAPHIC DOCUMENTATION OF EARTHLodge CONDITIONS.

WORKED WITH SEAC AND SERO STAFF IN PREPARATION OF EARTHLodge CONDITION REPORT (DUE OUT IN 1992).

SURVEYED AND MAPPED OVER 100 TREE FALLS IN PARK FOLLOWING SEVERE WIND STORM, ASSISTED SEAC ARCHEOLOGIST ON SITE WITH EVALUATION.

REVIEWED AND PREPARED COMMENTS FOR LAMAR OVERVIEW AND ASSESSMENT.

REVIEWED AND PREPARED COMMENTS ON REVISION OF COLLECTION MANAGEMENT PLAN.

PROVIDED ASSISTANCE TO COE CONTRACT ARCHEOLOGIST WORKING ON OCMULGEE RIVER LEVEE.

CREATED COMPUTER DATABASE FOR WILDFLOWER PROJECT.

CREATED COMPUTER DATABASES FOR PARK FLORA AND FAUNA.

COMPLETED WILDLIFE NEEDS ASSESSMENT REPORT.

PREPARED COMPUTERIZED DRAWINGS OF PARK BUILDINGS.

PREPARED SOP, ACCESS TO EARTHLodge FLOOR.

WORKED WITH SEAC TO INVENTORY HUMAN REMAINS IN OCMU COLLECTION.

6 DOCUMENTED RESEARCH USES OF OCMU COLLECTIONS.

CONTACTED PIEDMOUNT NWR IN REFERENCE TO VISTA CLEARING PROJECT.

MONITORED PAVING PROJECT, CONTACTED SEAC IN REFERENCE TO ARTIFACT FINDS IN FUNERAL MOUND PARKING AREA.

INTERPRETATION

REVISED SOP, DISCOVERY LAB.

CONDUCTED PROGRAM FOR GA DNR AT STATE CAPITAL.

CONDUCTED 6 OFF-SITE PROGRAMS.

CONDUCTED WORKSHOP FOR GA ART EDUCATORS CONVENTION.

REVISED SITE BULLETIN, DISCOVERY LAB.

COMPILED LIST OF DL ORIENTED TEACHERS.

COMPLETED SITE BULLETIN, OUR THREATENED HERITAGE.

RESPONDED TO 374 DOCUMENTED INFORMATION REQUESTS.

33 DOCUMENTED LOANS OF A/V INTERPRETIVE MATERIALS.

ACQUIRED 4 NEW VIDEOS AND 8 NEW BOOKS FOR LIBRARY COLLECTION.

PREPARED MAJOR REVISION OF DISCOVERY LAB HANDBOOK, SUBMITTED TO SERO FOR PRINTING.

PRODUCED SITE BULLETIN, LAMAR SITE.

ACCESSIBILITY PROJECT: EARTHLodge STORY.

PLANNED AND ECONOMICALLY PRINTED 1992 CALENDAR OF EVENTS FOLDER.

PRESENTED 15 DISCOVERY LAB ORIENTATIONS.

PREPARED ANNUAL INTERPRETIVE REPORT.

PLANNED, COORDINATED, AND CONDUCTED ANNUAL MEETING, OCMULGEE NATIONAL MONUMENT ASSOCIATION.

PLANNED COORDINATED, AND PRESENTED OCMULGEE INDIAN FESTIVAL (TPIA EVENT).

PLANNED, COORDINATED, AND PRESENTED NPS 75TH ANNIVERSARY EVENT.

PLANNED, COORDINATED, AND CONDUCTED CHILDREN'S WORKSHOP PROGRAMS FOR THE DAVIS HOMES CHILDREN.

PLANNED AND CONDUCTED FOUR CHILDREN'S WORKSHOP PROGRAMS FOR THE PUBLIC.

PLANNED AND PRESENTED 7 NIGHTS OF LANTERN LIGHT TOURS (701 VISITORS).

PREPARED SITE BULLETIN, FIVE CIVILIZED TRIBES.

CONDUCTED ORAL HISTORY INTERVIEWS WITH FORMER WPA AND CCC WORKERS.

CONDUCTED 134 PROGRAMS FOR 5,790 PERSONS (PRIMARILY STUDENTS).

COORDINATED DL USE BY 1,778 STUDENTS.

REVIEWED 12 BOOKS FOR POSSIBLE SALES ITEMS IN ASSOCIATION BOOKSTORE.

DEVELOPED TEMPORARY EXHIBIT FOR NPS 75TH ANNIVERSARY.

OCMU LOGO REQUEST FROM G. WASHINGTON BIRTHDAY.

CONDUCTED ONE ARTIFACT IDENTIFICATION DAY.

CONDUCTED HARPERS FERRY EQUIPMENT INVENTORY.

PRODUCED SIGNS FOR DONATION BOXES.

PRODUCED SIGN FOR GTM PROJECT.

REVISED PRE-SITE PACKAGE FOR EDUCATORS.

REVISED CIVIL WAR EARTHWORK SITE BULLETIN (NEW FORMAT).

PROVIDED ASSISTANCE IN DEVELOPING TEMPORARY EXHIBIT AT MACON COLLEGE.

PREPARED 4 INTERPRETIVE LECTURES, BLACK WOMEN AND DEPRESSION ERA ARCHEOLOGY, HISTORY OF THE NPS, EXPLORING AMERICA'S NATIONAL PARKS, AND AMERICA'S NATIONAL PARK SERVICE-BEYOND TOMORROW.

PREPARED 7 PRESS RELEASES.

REVIEWED AND RECOMMENDED NEW POTTERY SOURCE FOR ASSOCIATION SHOP.

PARTICIPATED IN FREEMAN TILDEN INTERPRETIVE TRAINING VIDEO PROJECT.

PROVIDED INSTRUCTOR FOR ONE WEEK INTERPRETIVE SKILLS I COURSE.

PRODUCED VC OPERATIONS MANUAL.

CONDUCTED LANTERN LIGHT TOURS FOR KMBB/CHERRY BLOSSOM STAFFS.

EXHIBIT AT MACON COLLEGE EARTH DAY.

MAINTENANCE PROJECTS BUILDINGS

MUSEUM/VISITOR CENTER

SECURE EXTENSION CORDS AND EQUIPMENT CORDS TO ELIMINATE OVERLOADING CIRCUIT.

REPAIR WATER LEAK ON EXTERIOR WALL.

PATCH HOLES IN WALL AND PAINT ADMINISTRATION OFFICE.

MOVE LOCKED KEYBOX TO CHIEF RANGER OFFICE.

NEED ONE OUTLET FOR KROY MACHINE.

DISC. LAB SHAVE OFF TRADING POST DOOR TO KEEP FROM DAMAGING TILE FLOOR.

NEED OUTLET FOR VCR AND TV.

REPAIR MOLDING AT BASEBOARD.

MOVE YELLOW PLANTER TO VC DOOR.

MOVE RED PLANTERS TO PATIO.

INSTALLED COMPUTER ELECT. LINE IN CHIEF RANGER OFFICE.

REMOVED BAD PLASTER PAINT AND TOUCHED UP.

PAINTED BACK FOYER.

PAINTED SPECIAL EXHIBIT ROOM.

INSTALLED DONATION BOX.

INSTALLED MAGNET ON FRONT DOOR FOR BURGLAR ALARM.

REPAIRED SINK HANDLE IN LADIES REST ROOM.

REPLACED 9 TOILET SEATS IN REST ROOM.

REPLACED DRAIN PIPES IN BREAK ROOM.

REPAIRED CLAY WALL AT EARTHLodge TWICE.

REPAIRED SUPT. DESK DRAWER.

INSTALLED 4 DOOR CLOSERS.

INSTALLED 2 PICTURES IN BREAK ROOM.

SECURED LOCK BAR ON FILING CABINETS.

QUARTERS #1

CHECK CURTAIN RODS IN FRONT TWO ROOMS.

SHAVE DOOR AND ADJUST IN FRONT ROOM (LEFT).

REPAIR OR REPLACE ATTIC STAIRS.

RESCREENED BAD AREAS ON FRONT PORCH.

INSTALLED NEW LIGHT FIXTURES ON BACK PORCH - 6/91.

EXTERIOR PAINTING CONTRACT - 6/91.

FLUSHED AND DRAIN LINE AND DRAINS - 4/91.

REPLACE ROTTEN BOARDS UNDER GUTTERS - 3/91.

REPLACE ICE TRAYS 12/90/

RESCREENED FRONT PORCH - 6/91.

QUARTERS #2

CLEANED OUT CHIMNEY - 10/91.

REPAIR WATER LEAK IN BATHROOM.

REMOVE LEAVES OFF ROOF - 11/91.

GROUND, ROADS AND TRAILS

LOWER "YIELD" SIGN AT ENTRANCE.

EXTEND WOOD CURBING AT ENTRANCE TO STOP EROSION.

FILLED IN SMALL DITCHES WITH EXTRA DIRT UNTIL GRASS THRIVES.

PUT "DO NOT ENTER" SIGN ON INNER GATE.

REMOVE CONCRETE SLAB ON ROAD SHOULDER.

AERATE OLD ENTRANCE AREA AND PLANT GRASS SEED AND FERTILIZE.

PLANT HARDWOOD TREES IN DISTURBED AREAS.

REPAIRED GATE AT LAMAR MOUND THAT WAS TORN DOWN.

PUT SIGN AT SIDE OF GREAT TEMPLE MOUND.

WATER GRASS AT GREAT TEMPLE MOUND.

REMOVE 70 TREES ON MOUND VILLAGE TRAIL.

CLEARED BOUNDARY FOR VISTA CLEANING.

OP TRAIL REMOVE 16 HAZARDOUS TREES.

INSTALL TWO DRAIN PIPES ON RIVER TRAIL.

CUT GREAT TEMPLE MOUND TWO TIMES.

PROGRAM MANAGEMENT

INSTALLED AND ACCESSED COMPUSERVE FOR MORNING RANGER REPORTS WITHOUT TRAINING AND ALSO TRAINED THERESA THOMAS - 5/91.

ANNUAL MANAGEMENT INSPECTION TOOK PLACE 8/7-9/91.

UPDATED PARK BULLETIN BOARD TO COMPLY WITH TAV AND 75TH ANNIVERSARY.

REVIEWED AND UPDATED BINDERS FOR NPS GUIDELINES.

SET UP PARK FILES FOR FY 1992 AND FOLLOWED DISPOSITION PROCESS FOR OLD FILES (IN PROGRESS).

PREPARED TPIA AWARD NOMINATION.

COMPILED AND SUBMITTED QUARTERLY SER MANAGEMENT SYSTEM REPORTS.

REORGANIZED RANGER DIVISION'S PERSONNEL TO IMPROVE EFFICIENCY AND TO EMPHASIZE RESOURCE MANAGEMENT.

REVIEWED 1988 ACCESSIBILITY SELF-EVALUATION, PREPARED AN UPDATED PROJECT LIST.

REVISED RESOURCE MANAGEMENT PLAN.

REVISED STATEMENT FOR MANAGEMENT.

REVISED STATEMENT FOR INTERPRETATION.

PREPARED LAW ENFORCEMENT ASSESSMENT.

PUBLIC RELATIONS

ATTEND MONTHLY KEEP MACON/BIBB BEAUTIFUL COMMISSION MEETINGS.

ATTEND QUARTERLY OCMULGEE NATIONAL MONUMENT ASSOCIATION BOARD OF DIRECTORS MEETINGS.

ATTEND TAKE PRIDE IN AMERICA COMMITTEE MEETINGS.

ATTEND MACON COLUMBUS QUINCENTENIAL COMMITTEE MEETINGS.

ATTEND QUARTERLY REGIONAL DEVELOPMENT COMMITTEE MEETINGS.

ATTEND BROWNS MOUNT ASSOCIATION BOARD OF DIRECTORS MEETINGS.

ATTEND CHERRY BLOSSOM FESTIVAL EVENTS COMMITTEE MEETINGS.

ATTEND MACON-BIBB COUNTY CONVENTION & VISITORS BUREAU MEETINGS.

ATTEND MIDDLE GEORGIA TOURISM DEVELOPMENT COMMITTEE MEETINGS.

OCMULGEE INDIAN FESTIVAL

THE OCMULGEE INDIAN FESTIVAL WAS HELD ON SEPTEMBER 13, 14, AND 15, 1991. APPROXIMATELY 11,500 PERSONS ATTENDED THE EVENT INCLUDING 2,300 BIBB COUNTY FOURTH GRADERS. PARK STAFF WAS AUGMENTED BY NPS EMPLOYEES FROM 6 AREAS AS WELL PERSONNEL FROM U.S. FISH AND WILDLIFE SERVICE, U.S. SOIL CONSERVATION SERVICE, GEORGIA NATIONAL GUARD, AND BIBB COUNTY EMERGENCY MANAGEMENT. FIVE PARK VIP'S, OCMULGEE NATIONAL MONUMENT ASSOCIATION STAFF AND VOLUNTEERS AND APPROXIMATELY ANOTHER 200 PERSONS ASSISTED DURING THE EVENT. APPROXIMATELY 90 AMERICAN INDIANS AND DEMONSTRATORS PERFORMED DURING THE FESTIVAL. THE FESTIVAL WAS A GREAT SUCCESS AND A VERY POSITIVE PUBLIC RELATIONS EVENT FOR THE PARK AND THE NATIONAL PARK SERVICE.

VISITOR CENTER ROOF REHABILITATION

PARK STAFF WORKED CLOSELY WITH REGIONAL OFFICE SPECIALISTS TO PREPARE PLANS FOR THIS FY92 PROJECT. SPECIFICATIONS WERE DEVELOPED AND SECTION 106 COMPLIANCE DOCUMENTS WERE PREPARED AND APPROVED.

GREAT TEMPLE MOUND REHABILITATION

PARK STAFF WORKED CLOSELY WITH REGIONAL OFFICE SPECIALISTS TO FINALIZE PLANS FOR THIS FY92 PROJECT. SPECIFICATIONS WERE DEVELOPED, SECTION 106 COMPLIANCE DOCUMENTS WERE PREPARED AND

APPROVED, AND A CONTRACTOR WAS SELECTED. WORK BEGAN DURING THE LAST WEEK OF DECEMBER, 1991.

PARK ROAD RESURFACING

PARK STAFF WORKED CLOSELY WITH REGIONAL OFFICE, DENVER SERVICE CENTER AND FEDERAL HIGHWAY ADMINISTRATION SPECIALISTS ON THIS PROJECT SUPERVISED BY THE FHWA. A CONTRACTOR WAS SELECTED AND WORK BEGAN IN OCTOBER, 1991. ON SITE INSPECTION IS BEING MADE BY A TEAM OF FHWA EMPLOYEES. WORK PROCEEDED AT AN EXTREMELY SLOW PACE THROUGH THE END OF THE YEAR WITH NO ASPECT OF THE PROJECT COMPLETED BY THAT DATE. THE PARK ROAD BEYOND THE GREAT TEMPLE MOUND PARKING AREA WAS CLOSED TEMPORARILY.