The National Park Service is dedicated to conserving unimpaired the natural and cultural resources and values of the National Park System for the enjoyment, education, and inspiration of this and future generations. The Service is also responsible for managing a great variety of national and international programs designed to help extend the benefits of natural and cultural resource conservation and outdoor recreation throughout this country and the world.
Students are paid for their work-training periods each summer until graduation. When they successfully complete their training and education, they may be placed in a permanent job with the National Park Service.

The National Park Service recruits a limited number of undergraduates through its Student Career Experience Program. In this program, the student must complete course requirements for a degree in a field related to the target job. The student must complete 640 hours of career-related work in a park during school breaks and summers while maintaining at least a 2.5 GPA. If the student successfully completes the program, he or she may be offered a permanent job.

Program Objectives
The objectives of this program are:
- To provide the National Park Service with highly qualified and trained permanent employees
- To provide students with relevant work experience and familiarity with the Park Service prior to graduation
- To develop tomorrow’s managers, specialists, and technicians

Program Benefits
For students, the Student Career Experience Program:
- Lends relevancy to academic study
- Provides paid work to help defray college expenses
- Provides high potential for permanent job placement for graduation
- Creates realistic exposure to the world of work, encourages early adaptation to work environment, and broadens experience with people, places and situations
- May lead to awarding of academic credit for study-related work experience

For the National Park Service, the Program:
- Provides for selection for career positions on the basis of proven performance
- Provides candidates for career positions who are already familiar with Park Service organization, geographical area, specific job responsibilities, and individual supervisory expectations
- Brings new methods and perspectives to the NPS organization

Questions and Answers
The Pacific West Region of the National Park Service recruits at colleges each winter for student trainees, usually in park ranger and related occupations, natural and cultural resource management, and administration. Training consists of a minimum 640 hours of career-related work in a park during school breaks and summers, while maintaining at least a 2.5 GPA. If the student successfully completes the program, he or she may be offered a permanent position.

What are the pay and benefits?
The first work period is usually at the GS-3 or GS-4 level, which pays about $8 to $9 per hour. Students are eligible for promotion after the first or second work period depending on total work experience and number of credits earned. Trainees earn vacation and sick leave at the rate of 4 hours every two weeks, and are eligible for health and life insurance benefits as well as enrollment in the Federal retirement system.

Who is eligible to apply?
College students working on a bachelor’s or master’s degree in a field related to the job, who are U.S. citizens, have maintained good academic standing, and have earned at least 30 semester hours, but not more than 90 semester hours may apply. Students are normally recruited in their sophomore or junior year. Students at 2-year colleges are eligible to apply if they have completed the minimum number of credits.

What majors are appropriate?
A wide variety of fields, such as biological sciences, resource management, recreation management, geology, history, anthropology, archeology, sociology, business administration, accounting, and others are appropriate majors.

How do I apply?
The National Park Service will be seeking interested candidates each winter and early spring. You will be asked to submit a resume or the OF-612 (Federal application form), your transcripts, and a letter of reference. Your application will go through the Placement Office of your school, or may be submitted directly. If you meet the eligibility requirements, you could be interviewed.

When are students selected for the program?
All students who were considered will be notified whether or not they were selected sometime in April or May.

What’s in it for me?
You will gain the opportunity to relate your academic interests with actual work experience in an agency that offers career opportunities in those areas; to work with professionals at the field level; and to prepare for a career in the Federal government.
National Park Service
Columbia Cascades Support Office
Human Resources
208-220-4535
909 First Street
Seattle, WA 98104-1060
American National Park
605-339-7101
1000 National Mall
San Francisco, CA 94103-1060
Lake Tahoe National Recreation Area
635-1841
1000 National Mall
San Francisco, CA 94107-1272
Pacifique Islands Support Office
Human Resources
415-427-1343
650 Harrison Street, Suite 600
San Francisco, CA 94107-1265
San Juan Island National Historical Park
698-0734
P.O. Box 425
Ferry Terminal, WA 98250
Santa Barbara Mountains NRA
698-0734
485 Olive Street
Thousand Oaks, CA 91360
Sequoia & Kings Canyon National Parks
550-653-5151
47350 Generals Hwy.
Sequoia & Kings Canyon National Parks
Tahoe Vista, CA 98171-9651
U.S. Armorial Memorial
869-422-2771
1789 Pennsylvania Avenue
Washington, DC 95188

How to Apply
Federal agencies fill jobs in several ways. They can promote or reassign an employee from within their agency, hire an employee who wants to transfer from another agency; rehire a former federal employee; request the names of applicants from an Office of Personnel Management (OPM) register; obtain direct hire authority from OPM or utilize one or several special hiring authorities (see list). Permanent jobs listing open to candidates who have not previously worked for the Federal government are available through OPM.

All positions are filled in accordance with OPM's (Civil Service) regulations. Normally, if you are seeking an initial appointment to a permanent position you must accept eligibility on an appropriate OPM register. You must be a United States citizen. For most jobs, you must be 18 years old (some positions require age 21) or be a high school graduate, and some jobs have physical fitness requirements.

The National Park Service offers equal opportunity to all qualified applicants for positions selected for any level of job at all levels. We provide equal consideration regardless of race, religion, color, national origin, sex, sexual orientation, handicap, condition, age, political affiliation, or any other non-merit factors. We encourage all interested and qualified persons to apply to positions with the National Park Service.

www.nps.gov

For more information on National Parks, visit www.nps.gov

Learn more about your National Park!
www.nps.gov

Profile
The Pacific West Region, a naturally and culturally diverse area, compromises Hawaii, California, Idaho, Oregon, Washington and Nevada as well as the islands of the outer Pacific.

There are 55 parks within the Pacific West Region. The region consists of complex and varied natural resources including volcanic mountains, islands, alpine lakes, natural geysers, old-growth forests, rainforest, desert and all the complex ecosystems of these systems.

The Pacific West Region covers 106 degrees around the globe from Nava
da to Guam and Saipan on the other side of the International Date Line. Opportunities abound in all the same career choices that you would find within the private sector.

National Park Service Pacific West Region
Human Resources
600 Harrison Street
Suite 600
San Francisco CA 94107-1372
Phone 415-427-1344
Learn about your National Park!
www.nps.gov

Pacific Great Basin Support Office
Human Resources
415-427-1343
650 Harrison Street, Suite 600
San Francisco, CA 94107-1265
Lake Tahoe National Recreation Area
635-1841
1000 National Mall
San Francisco, CA 94107-1272
Pacifique Islands Support Office
Human Resources
808-541-2593
200 Ala Moana Blvd, Box 50165
Honolulu, HI 96850

MISSION
The National Park Service is dedicated to conserving unimpaired the national and cultural resources and values of the National Park System for the enjoyment, education, and inspiration of this and future generations. The Service is also responsible for managing a great variety of national and international programs designed to help extend the benefits of national and cultural resource conservation and outdoor recreation throughout this country and the world.
Challenging Seasonal Employment

Special Authorities
College students are eligible to be considered for any seasonal job under the "Student Temporary Employment Program" authority. You may submit an application directly to the park where you wish to be considered, although the application process is handled via the "Seasonal Employment Opportunities" section of this brochure. You must meet basic qualifications for the position and grade level, and you must be a student in good standing. You may use a Form 612 (available at any Federal office or any national park office), or any form or resume that will provide the required information needed to show you are qualified. A cover letter requesting consideration under this authority would be helpful.

If you are eligible for consideration under the Veteran's Readjustment Act, as a 30 percent Disabled Veteran, or under the Federal Handicapped appointing authority, you may also apply directly to a park and be considered for those vacancies for which you qualify. If you are interested in obtaining further information about any of these job opportunities, you may contact:

National Park Service
Pacific West Region
600 Harrison Street Suite 600
San Francisco, CA 94107-1872
Phone 415-427-3314
www.nps.gov

Park Ranger
(Grades GS-3, GS-4, GS-5, GS-7)
Duties: Duties vary and may include: providing visitor services, interpreting a park's natural, historic, or archeological features through talks, guided walks, and demonstrations; working at an information desk; planning and implementing resource management programs; performing search and rescue activities; providing for public safety; collecting fees; and radio dispatching.

Qualifications: For GS-3: 6 months of general experience and 3 months of specialized experience that demonstrate the knowledge, skills, and abilities necessary to perform the job duties or 1 year of college (30 semester hours with 6 semester hours of natural sciences, social sciences, park and recreation management, or other related disciplines). For GS-4: 6 months of general experience and 6 months of specialized experience or 2 years of college (60 semester hours with 12 semester hours of coursework as above). For GS-5: 1 year of specialized experience equivalent to the GS-4 level or 4 years of college leading to a bachelor's degree with 24 semester hours of coursework as above. For GS-6: 1 year of specialized experience or 1 year of college (30 semester hours with 12 semester hours of coursework as above). For GS-7: 1 year of specialized experience equivalent to the GS-6 level or 1 full academic year of graduate education related to the management and protection of park resources or superior academic achievement.

Visitor Use Assistant
(Grades GS-4, GS-5)
Duties: Collects and accounts for fees and provides miscellaneous services and information to visitors.

Qualifications: For GS-4: 1 year of general experience or 1 year as a visitor use assistant, GS-5: 4 years of college (60 semester hours). For GS-5: 1 year of specialized experience or 1 year as a visitor use assistant, GS-5: 4 years of college.

Biological Technician
(Grades GS-4, GS-5)
Duties: Assists researchers, resources management specialists, or management staff in collecting and analyzing data on flora and fauna in parks.

Qualifications: For GS-4: 6 months of general experience and 6 months specialized experience or 2 years of college (60 semester hours with 12 semester hours in biology, chemistry, statistics, botany or other sciences, physics, or mathematics with 6 of those directly related to the position to be filled). For GS-5: 1 year of specialized experience equivalent to the GS-4 level or 4 years of college leading to a bachelor's degree (120 semester hours with 24 semester hours or a degree in subjects noted above with 6 of those semester hours directly related to the position to be filled).

Recreation Assistant
(Grades GS-3 through GS-5)
Duties: Guards and manages beach and swimming areas and performs lifesaving and rescue work as needed for persons in rivers, lakes, and oceans. Positions are located at national recreation areas, seashores, and lakeshores.

Qualifications: For GS-3: 6 months of general experience or 1 year of college. For GS-4: 6 months of general experience and 6 months specialized experience or 2 years of college (60 semester hours with 12 semester hours of courses related to recreation). For GS-5: 1 year of specialized experience equivalent to the GS-6 level or 1 full academic year of graduate education related to the management and protection of park resources or superior academic achievement. For GS-6: 1 year of specialized experience equivalent to the GS-5 level.

Park Guide
(Grades GS-3 through GS-5)
Duties: Provides guided tours, gives formal talks on natural and historic features, answers questions, and provides miscellaneous services to visitors.

Qualifications: For GS-3: 6 months general experience or 1 year of college (30 semester hours with 6 semester hours in American history, science, or public speaking). For GS-4: 1 year of general experience or 1 year as a guide, GS-3 or 2 years of college (60 semester hours with 12 semester hours of coursework as above). For GS-5: 1 year of specialized experience or 1 year as a guide, GS-4 or 4 years of college (120 semester hours with 24 semester hours in coursework as above).
The National Park Service is a bureau of the U.S. Department of the Interior. Since its creation in 1916, it has been preserving, protecting, and managing the natural, cultural, historical, and recreational areas of the National Park System. The National Park System is comprised of more than 370 units and 80 million acres of land in 49 states, Puerto Rico, Virgin Islands, Guam, Saipan, and American Samoa.

We are committed to providing opportunities for America's future work force to work and learn. Our goal is for the Service to fully reflect our nation's diversity. National Park Service employees interpret, preserve, and protect the natural and cultural resources of our nation. Many types of areas make up the National Park System. In addition to national parks, it also contains historical parks, preserves, historic sites, battlefields, seashores and lake shores, monuments, memorials, rivers, parkways, and recreation and affiliated areas.

So imagine the things you can do—the places you can go. Imagine the many people you will meet. The opportunities are unlimited. Imagine knowing no boundaries—exploring wide open places in public service, partnerships, and stewardship of our national heritage. The National Parks—imagine that!

Special Hiring Authorities

You may be eligible to apply for permanent positions if you are able to meet special requirements, such as:

Returning Peace Corps or Vista Volunteer
You may apply directly for any permanent government positions for which you meet the qualification standards within 12 months of completion of your service and program requirements.

Veteran's Readjustment
If you are eligible under the Veteran's Readjustment Act, you may be eligible to apply directly for positions at grades GS-1 through 12 or the wage system equivalent.

Handicap Appointing Authority
Individuals with severe disabilities affecting one or more major life activities (mobility, vision, hearing, etc.) may be eligible to apply directly for permanent positions. Selectees will be hired under a special 2-year appointment and converted to career conditional status after the trial period.

Outstanding Scholar
For certain jobs in the "administrative" category (two-grade interval positions such as park ranger, administrative officer, budget analyst, etc.), you may be eligible to apply for permanent positions if you 1) have earned at least a 3.5 college GPA in connection with earning a degree; 2) graduated in the top 10 percent of your class in a degree program.
National Park Service Careers

Park Ranger
Park rangers perform a wide variety of duties in managing parks, historical sites, and recreational areas and may wear a prescribed uniform. Park rangers supervise, manage and perform work in the conservation and use of resources in national parks and other federally-managed areas.

Park rangers carry out various tasks associated with forest or structural fire control; protection of property; gathering and dissemination of natural, historical, or scientific information; development of interpretive material for the natural, historical or cultural features of an era; demonstration of folk art and crafts; enforcement of laws and regulations; investigation of violations, complaints, trespass/encroachment, and accidents; search and rescue; and management of historical, cultural, and natural resources, such as wildlife, forests, lakeshores, seashores, historic buildings, archaeological properties, and recreation areas.

Qualification Requirements: Entry level positions require higher education, general experience, or a combination of education and experience, including the following: undergraduate and graduate education with major study in natural resource management, natural or earth sciences, history, archeology, anthropology, park and recreation management, law enforcement, social or behavioral sciences, museum sciences, business/public administration, sociology, or other related subjects pertinent to the management and protection of natural and cultural resources, and deemed applicable to job performance. General experience includes administrative, professional, technical, investigative, or other work that provides a familiarity with natural or cultural history, fish or wildlife habitat characteristics, techniques of resource protection and use, recreational use of public lands and facilities, enforcement of laws, rules, or regulations, fire prevention and suppression, or the practice of interpersonal skills in dealing with the general public. Pertinent work experience in substantive and relevant aspects of secretarial, clerical, or trades and crafts may also qualify.

Administrative
The National Park Service is supported by managerial and financial administrative personnel working in varied jobs.

Administrative officer and administrative assistant positions involving miscellaneous administrative duties are located in various parks and support offices. These positions include duties in two or more of the following fields: personnel, budget, supply, procurement, and property management.

Specialized clerical positions in personnel, budget, procurement, and property management are located in large parks, support offices, and the Washington Office. Call the park you are interested in.

Design and Construction
Most of the engineers, architects, landscape architects, recreational planners, and others performing related services are based in our planning and design facility at the Denver Service Center, located in Denver, CO. Occasionally, such positions are located in the support offices and parks. If you are applying for your first permanent position with the Federal Government, you may want to contact OPM to learn the requirements regarding applying for specific career fields. The procedures do vary from position to position. Some positions may be applied for directly to the NPS, while others require the applicant to get on an OPM List of Eligibles and/or take and pass an examination.

Profile
The Pacific West Region, a naturally and culturally diverse area, comprises Hawaii, California, Idaho, Oregon, Washington and Nevada as well as the islands of the outer Pacific.

There are 55 parks within the Pacific West Region. The region consists of complex and varied natural resources including volcanic mountains, islands, alpine lakes, natural geysers, old growth forests, rainforests, desert and all the complements of those ecosystems.

The Region's landscape hosts an historical and cultural heritage that is rich with representation of Native Americans, pioneers, writers, politicians, explorers, and many other esteemed contributors.

The Pacific West Region extends 106 degrees around the globe from Nevada to Guam and Saipan on the other side of the International Dateline. Opportunities abound in all the same career choices that you would find within the private sector.

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Phone 415-427-1314

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www.nps.gov
Museum Staff
The Park Service has a limited number of museum professionals who do exhibit design, collection management and museum education. Curators work in parks caring for the site collections of natural history, archaeological or ethnographic museum objects. Museum Specialists perform technical conservation work on museum objects. While restricted in number, the museum jobs in the Park Service are exciting and rewarding, because few institutions have such a varied collection of objects or such a wide ranging array of themes to interpret to the public.

Cultural Resources
Persons with backgrounds in archeology and history, architecture and historical architecture, and to a lesser degree, sociology, geography, and anthropology, conduct programs concerned with the Park System’s cultural resources.

Biological Sciences
Many positions in the biological sciences are of a research nature. These positions require advanced academic degrees or specialized work experience. Many parks also utilize natural resource management specialist positions, which require education in biological sciences, such as wildlife biology, botany, marine science, environmental science, resource management, or ecology. Positions at the entry level (GS-5 through 7) may be advertised through OPM.

Maintenance, Trade and Craft
Individuals employed in the maintenance, trade, and craft fields fill a wide variety of positions throughout the entire Park System. Laborers, General Maintenance Workers, Janitors, Motor Vehicle Operators, Engineering Equipment Operators, Carpenters, Gardeners, Painters, Electricians, Plumbers, and persons with other skills are employed in some of the larger parks. Duties may include the maintenance of roads, trails, equipment, buildings, and grounds. Small parks may depend on one person who performs many of these duties. Although applicants must meet certain qualifications, which are described in the appropriate announcements available from the OPM, these are based on the kind and level of skill rather than on the number of years of experience. If you need to apply to the OPM, you should first know the Park Service area where you would like to work, since job announcements are made by OPM on a local basis.

How to Apply
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The National Park Service offers equal opportunity for all qualified applicants to be selected for jobs at all levels. We provide equal consideration regardless of race, religion, color, national origin, sex, sexual orientation, handicap condition, age, political affiliation, or any other non-merit factor. We encourage all interested and qualified persons to apply for positions with the National Park Service.

www.usajobs.opm.gov
MISSION

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