

National Park Service
U.S. Department of the Interior



Get a Job with the National Park Service



GET A JOB
WITH THE
NATIONAL PARK SERVICE



WHAT GRADE LEVEL DO I QUALIFY FOR?

Grade level determines which positions you qualify for as well as your pay. Use the list below to determine which grade level you qualify for based on work experience and level of education. Information provided is a general description of qualifications. Each announcement will specify the specific qualifications that are needed for the position.

GS-2 High School diploma or equivalent or 3 months of general work experience.
\$22,851-\$27,053

GS-3 Completion of 1 academic year of post-high school study or 6 months of general work experience.
\$24,933-\$29,517

GS-5 4 years above high school leading to a bachelor's degree or 1 year of specialized work experience equivalent to at least a GS-4.
\$31,315-\$37,073

GS-7 Completion of one full year of graduate level education or 1 year of specialized work experience equivalent to at least a GS-5.
\$38,790-\$45,923

GS-9 One year of specialized work experience equivalent to a least a GS-7. Master's degree or equivalent, or 2 full years of progressively higher level graduate education leading to such degree or LL.B or J.D, if related.
\$47,448-\$56,172

GS-11 One year specialized experience equivalent to GS-9. Ph.D or equivalent doctoral degree, or 3 full years of progressively higher level graduate education leading to such a degree.
\$57,408-\$67,963



Starting pay is based upon 2010 pay rates and reflects a general range. <http://www.opm.gov/oca/10tables/index.asp>.

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GET PAID WITH SUNSETS

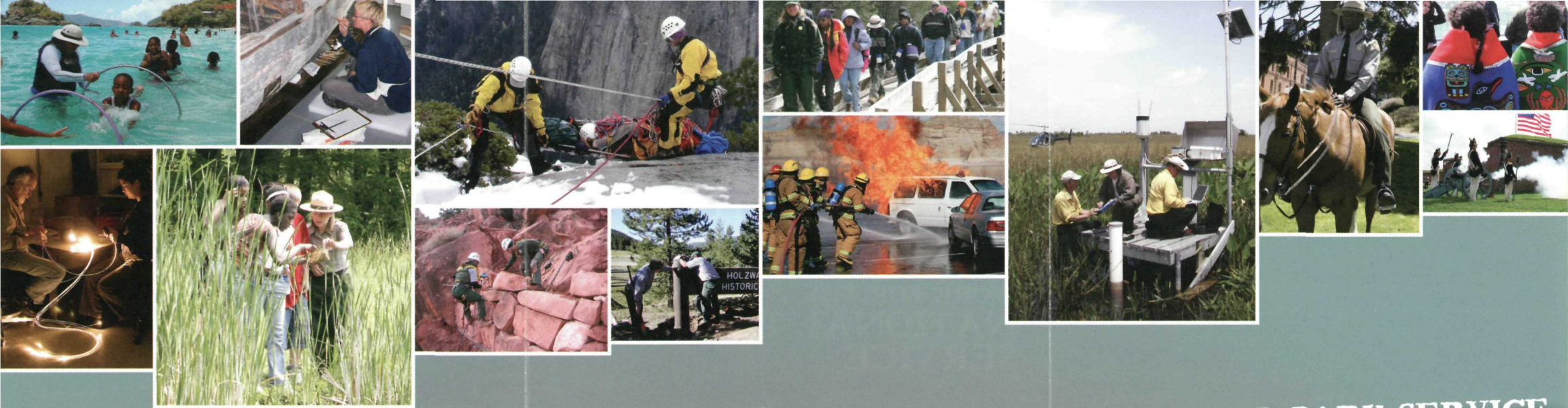
WORK FOR THE NATIONAL PARK SERVICE

For questions or to discuss a position, use the phone number listed on the vacancy announcement.

www.nps.gov
www.usajobs.gov
www.opm.gov

GET A JOB WITH THE NATIONAL PARK SERVICE





GET PAID IN SUNSETS WORK FOR THE NATIONAL PARK SERVICE

NAME A CAREER WE GOT IT

Virtually any career you can think of exists in the National Park Service. Below are a sample of National Park Service career fields.

- | | |
|------------------------|----------------------------|
| Administration | Park Police |
| Health and Safety | Cultural Resources |
| Archeology | Law Enforcement |
| History | Emergency Medical Services |
| Architecture | Engineering |
| Human Resources | Interpretation |
| Biological Sciences | Education |
| Landscape Architecture | Financial Management |
| Community Planning | Fire fighting |
| Maintenance | Physical Sciences |
| Facility Management | Information Technology |
| Concessions | Graphic Design |
| Natural Resources | And many more... |
| Contracting | |

HOW TO FIND OPEN JOBS

All jobs are listed on www.usajobs.gov.

- 1) Click on the *Search Jobs* button.
- 2) In the right column, under *Refine Your Results*, click on *Agencies* and select *Interior, Department of The*.
- 3) In the right column, under *Agencies*, click on *National Park Service*.
- 4) Under *Current Search*, select *Only Jobs Open to ALL U.S. Citizens*.
- 5) Search through all open jobs, or select the *Grade* you qualified for or *Occupations* in the right hand column.
- 6) Select the job of interest. Read about the duties, qualifications required, benefits, and instructions on how to apply.

HOW TO APPLY

Read the entire application. There are many components to a Federal job application.

Writing your Resume

- 1) You must include all the required information listed in the *How to Apply* section to be considered.
- 3) Rating officials can only judge what they see, so include all experiences (volunteer or paid) if they are relevant.
- 4) You can also build your resume using the Resume Builder in USAjobs.
- 5) Typical Federal government resumes are more than 2 pages long.
- 6) For tips on writing your resume, visit: <http://www.usajobs.gov/El/resumeandapplicationtips.asp#icc>.

Assessment Questionnaire

- 1) Most applications require you to complete an online questionnaire to determine your level of qualification.
- 2) You may be required to verify answers in your resume. Be sure to include the verification or examples requested.

Submitting your Application

- 1) Applications usually can be submitted through a online application manager or sending a hard copy by fax.
- 2) Most applications for National Park Service jobs require a resume, school transcripts, and Veteran's preference documentation (if applicable).
- 3) Be sure to submit all required information by the deadline.

